

Personnel Committee  
October 1, 2014 6:30pm  
Meeting Minutes

Attendance:

James Dayton  
Howard Hall  
Heidi Mahoney  
Paul Sokal

6:35 PM - H. Hall called meeting to order.

Approval of the 9/24/14 minutes was missed and will appear on the 10/15/14 agenda.

Public comment: none

The following draft sections of the personnel policy manual were reviewed and discussed:

Nepotism - Completed

Probationary Period -Completed

Personnel Records - Completed

Parental and Family Leave - Struck. No action recommended.

Overtime and Compensatory Time Off - Edited and completed.

Exempt Employees - Struck. No action recommended.

Overtime - Struck. No action recommended.

Employee Termination Process - Edited and completed.

P. Sokal moved to accept the sections as drafted and recommend them to be included in the draft manual to the Select board. H. Mahoney seconded. All approved.

7:57 PM - P. Sokal moved to adjourn. H. Mahoney seconded. All approved.