

Town of Panton
Selectboard Meeting
February 12, 2013/6:30 P.M.
Minutes

In Attendance:

Selectboard:	Officers:	Guests:
John Viskup, Chair	Jean Miller, Clerk	Barb Fleming
Beth Tarallo	M'Lissa Dayton, Treasurer	Doug Dows
Bill Lanning	Rick Cloutier, Road Foreman	Paul Sokal
		Geraldine Marshall

6:30 John called the meeting to order.

Bill made a motion to accept the minutes of January 22, 2013 as written. John 2nd. All approved.

Public Comment – There was no public comment.

Road Forman Report – Rick is working on the hydraulic study for a grant for the stone culverts replacement on Jersey Street by Eric Carter's and Geraldine Marshall's and one on Jackson Road.

He is starting work on the paving grant.

He is also working on a safety grant to put a Tommy gate on the back of the pickup. A new stabilizer has been put on the pickup.

They have pushed back the snow banks because rain is expected.

Rick has checked the outside stairs at the Town Hall for Town Meeting and has suggested that one side be blocked off due to current condition they are in.

There was a short discussion about moving the cupola back further on the lot so it would be out of the way.

Rick suggested that the Town use the space across the road for parking on Town Meeting day. If this area is used it will need to be blocked and roped off due to the steep banks.

The School House's roof is in bad shape. It will need repairs in the near future.

Tin will be fixed on the grader shed.

The Permit has been filled out for Engineer of Army Corp for Panton Road. VHB is working on updating the bid package for the project on Panton Road.

New lights for outside the Town Hall and Garage were discussed. The Select Board gave the go ahead for replacement of the lights at the Town Hall. Rick said he would like to wait until the new budget comes out the first of July before the ones at the Town Garage were done.

The Fire Dept has billed the Town for false alarms. The Selectboard is going to bill the home owners for the man hours. The alarms were false alarms or when someone was working on the alarm system and the Fire Dept should have been notified.

Paul Sokal & Doug Dows/Auditors – They are using a checklist from VLCT to audit the Town records.

Entries of tax bills and receipts will be checked.

The delinquent tax records of the delinquent tax collector need to be reconciled with the Treasurer. A policy for delinquent taxes has been established.

To protect the Town's interest on delinquent taxes a lien would have to be placed on the properties.

There are two kinds of audits that can be preformed one a Routine Audit which does a sampling of transactions in a month, and a Forensic Audit which does samplings of every month. With the Treasurer's anticipated vacancy the auditors are trying to see what would work for the Town. They have called Fothergill Segale & Valley whom did the audit for the Town and are waiting for a call back from the firm.

Review/Approve Bills – Bills were reviewed and approved.

Financials were reviewed.

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Outline for Town Meeting – Call meeting to order. Take nominations for Moderator. Have whoever is nominating to state their name and then who they are nominating. Who is 2nding state their name saying they are 2nding. Go down through the list of people who are up for reelection and follow the same procedure.
Article 4 may need some explaining. The budget will be summarized with school portion and Town portion.

Front Porch Forum and Punch Lists – Front Porch Forum discussion will be added to Article 24, other business.
Punch List – Each department will be working on doing a punch list for things that need to be done and the length of time it will take to complete the tasks.

Correspondence – was reviewed.

Treasurer's Position – The advertisement was reviewed. The Select Board decided what they would publish in the paper, with a more detailed ad on the Town website.

At 9:06 John adjourned the meeting. Beth 2nd. All approved.

Respectfully,

Jean Miller, Clerk