

Select board meeting 5.13.2014
Minutes-Draft

Attendance:

Select board

Wendy Knight

Beth Tarallo

John Viskup, Chair

Guests and other officers

Barbara Fleming, Delinquent Tax Collector

Ed Hanson, Zoning Administrator

Diane Merrill, Treasurer

Bob Rudd

Mary Rudd

7:22pm J. Viskup called meeting to order

B. Tarallo moved to approved SB minutes of 4/22/14. W. Knight 2nd. All approved.

Public Comment

B. Fleming provided an update re: delinquent tax collection/amounts collected on delinquent accounts. She will call K. Brennan, Esq to follow up re: certain delinquent accounts.

Discussion re: need for clarity on process of delinquent tax collection and tax sales, as well as updated delinquent tax collection policy. Sb will ask K. Brennan and B. Fleming to attend upcoming SB meeting for clarification discussion.

E. Hanson-Zoning issues discussion. Discussion re: concerns about potential zoning violations on several properties. Ed following up with each property owner, and in some cases with legal counsel re: alleged violations.

E. Hanson reviewed the posted zoning policy re: zoning permit violations. Residents should note that hearsay re: dwellings/permits/illegal use concerns /zoning violations should be reported directly to Ed Hanson, zoning administrator for follow up.

Discussion re whether Town should file an appearance in writing: appeal to Vt Superior Court-Environmental Division to Degraff change of use permit granted by DRB. An appearance would need to be filed within 20 days.

J. Viskup moved to give David Raphael, DRB Chair, blessing to file an appearance in writing with the court re: the Degraff change of use permit. W. Knight 2nd. All approved.

DRB open seats: Discussion re: DRB seats open/not being appointed/new appointments not being made when term expired and what that means for subsequent DRB votes/decisions. 3 seats expired in 2014, Sb believes as of Town meeting day, although members remained in service. Sb needs to make these appointments. B. Tarallo to inquire with VLCT re: issues related to seats not being officially appointed.

B. Tarallo moved to appoint/reappoint Kirsten De laCruz to DRB/PC seat. W. Knight 2nd, all approved.

W. Knight moved to reappoint Heidi Mahoney to DRB/PC. B. Tarallo 2nd, all approved.

J. Viskup to inquire with Deeny Marshall re: her interest/availability to act on DRB. Her seat also expired.

Rick Cloutier-Road Foreman report:

- Road crew doing crack sealing.
- Fence for Hawley cemetery will be erected in July 2014 (wire fence with wooden swing gate).
- Grader tires all need replacement. Enough money in tire fund to buy all new tires for grader. Rick to purchase 6 in total.

Financials reviewed.

W. Knight: Town Hall Committee report:

- Recommends tarping cupola. Asking for Sb approval on this
- Recommends hiring someone to create master plan for bringing building up to code, restoration/use of town hall. Asking for Sb approval on this
- Met with historic preservation specialist who informed them of grant opportunities. Committee to follow up with various opportunities
- Town Hall Committee has the following goal for a three pronged funding approach related to Town Hall: a) hopes the Town will continue to

fund improvements by annually funding the Town Hall Fund, b) grant funding, and c) fundraising.

- Noted that W. Knight, current Town Hall Committee Chair, is moving and that David Raphael, current committee member is interested in chairing.

B. Tarallo moved to appoint D. Raphael as Town Hall committee chair. W. Knight 2nd. All approved.

W. Knight motion to authorize Town Hall committee to seek proposals/put out to bid for development of master plan for Town Hall. J. Viskup 2nd. All approved.

Traffic Ordinance- Discussion re: alleged speeding on Hopkins Rd. spurred review of current traffic ordinance. J. Viskup reported spoke to Sheriff about making sure all roads receive patrols. J. Viskup to follow up with VLCT re: legal process of reviewing speed limits and updating traffic ordinances and speed limits.

Junk Ordinance—General discussion. Revisions to current draft made. B. Tarallo to follow up with D. Raphael re: DRB related involvement as in current draft of Ordinance. B. Tarallo to follow up with VLCT legal counsel for review of draft and will report back to board after this review.

Sb agenda posting—discussion re: benefit of posting draft Sb agenda to public in advance of meeting. Board to ask J. Miller to make agenda by 3pm Thursday prior to each regularly scheduled SB meeting and send to P. Sokal for posting to website and B. Tarallo for posting to Front porch forum.

Panton Charter—Discussion:

Charter passed House and Senate with minor revisions. Signed by Governor. Will go into effect 7/1/14. B. Tarallo to send official electronic copy to P. Sokal to post on website and to J. Miller for posting copy in Town office.

Discussion re: next steps related to charter. Positions of Clerk, Treasurer, and Delinquent Tax Collector will be appointed by SB. B. Tarallo to draft the following related to this change, in the following order: a) a review/cycle feedback process (same calendar cycle as all other employees) b) job descriptions c) job requirements/skills required.

SB open position:

W. Knight moving out of Panton and leaving open seat on board effective 5/27/14. J. Viskup thanked W. Knight for her work on board. Board needs to make an appointment to fill this open seat until Town Meeting.

B. Tarallo to post open position in requisite places/boards as well as send to email list and on Front Porch Forum. Interested candidates will be asked to meet with SB at 5/27 meeting.

Correspondence reviewed

Panton received safety grant to help pay for back up cameras for 2 trucks and to replace 2 anti-slip rugs in Town office.

Discussion re: dental coverage for employees. Will keep at same funding level as current year.

10:04pm. J. Viskup moved to adjourn meeting. W. Knight 2nd. All approved.