

Town of Panton
Select Board Meeting
December 10, 2013/7:15 P.M.
Minutes (Approved 1/7/14)

In Attendance:

Select board:

John Viskup, Chair

Beth Tarallo
Wendy Knight

Other Officers, Administration and guests

Diane Merrill, Treasurer

Rick Cloutier, Road Foreman

Doug Dows, Auditor

Cheryl McEwan, Lister

7:17 pm J. Viskup called the meeting to order

7:23 pm Motion by B Tarallo to accept minutes from 11/26, with the amendment that “the SB is waiting for David Raphael and Ben Chamberlain to review draft revisions of the Panton town beach parking ordinance, prior to adopting and following next steps for public hearings on ordinance adoption”. J. Viskup seconded, all approved

7:25 pm Public Comment: Cheryl McEwan provided a lister report update. She recommends putting assessor work out to bid. The Board of Listers will discuss which statutorily required work they can accomplish themselves, which work they will want to contract out and will update the SB as to their recommended next steps.

Discussion on Spaulding Road: Rick Cloutier reported he met with state DOT reps onsite at Spaulding Rd. They provided written recommendations for upgrades to Spaulding Rd, based on anticipated increased traffic, during creation and after completion of, potential subdivision. Rick relayed the state DOT recommended specifics on distance of Spaulding road needing upgrade/additional material as well as type and size of materials used. Rick further reported that Jean Miller, Town Clerk, forwarded the written specifications to David Raphael, Planning Commission Chair.

7:36 Road Foreman Report -

Rick reviewed draft of 2014/2015 budget (road portion). Discussion of equipment tire costs and managing long term planning of tires costs.

Discussion of separating out road budget and office budget in future years as separate items to be voted on at town meeting. Pros and cons discussed.

Reviewed road budget/expenses to date

8:26 Bills: Reviewed Bills

8:35 pm Discussion with D. Merrill, Treasurer re: paying off line of credit (\$45, 205.47) now or later in fiscal year.

8:39 pm Motion by J. Viskup to pay off line of credit now. W. Knight seconded, all approved.

8:40 pm Schedule for town meeting articles/warning. SB report, budget, articles, warning all must be final by 1/28/14 SB meeting in order to meet warning and printing deadlines. Discussion re: SB meetings times. SB will warn 3 meeting times in January 2014: January 7 at 6:30pm, January 14 time TBD and January 28 time TBD

Sb will review draft articles for town meeting at 1/7/14. B. Tarallo to draft charter amendment article; W. Knight to draft remaining articles for board review on 1/17/14.

8:47 pm Schedule for 2014/2015 budget finalization. D. Merrill working on town portion of the budget, will send to board for review. Plan to review highway and office portions of 2014/2015 budget on 1/7/14.

8:50 pm Select board report schedule. B. Tarallo to draft and send to board for review prior to 1/7/14.

8:52 pm Time to warn 1/14/14 and 1/28/14 SB meetings: 1/14/14 and 1/28/14 Selectboard meetings to be warned for 6:45pm. These Selectboard meetings will be scheduled directly after the 1/14/14 and 1/28/14 charter amendment public hearings.

9:00 pm Bills from Fire Department: Discussion re: bills coming to town from fire department responding to fires. W. Knight and J. Viskup to follow up with City of Vergennes re: having fire bills sent to residents directly.

9:09 pm Sick/Bereavement Policy-Tabled to after Town Meeting

9:10 pm CDL policy on drug and alcohol: Tabled to after town meeting.

9:11 pm Junk Ordinance-Board members need to review current version and send to VLCT for legal review. Tabled review of current draft to after Town Meeting

9:15 pm Correspondence reviewed

9:25 pm Discussion on property and casualty insurance and cost increase, mostly related to increase in valuation of town properties by VLCT and workman's comp.

9:38 pm Discussion of bonuses.

9:45 pm Reviewed timesheets

9:52 pm General discussion of payment for time and mileage for meetings/education seminars. Added to punch list for later time/discussion.

9:53 pm B. Tarallo provided update on charter amendment. B. Tarallo to email FAQ to be used at public hearings to board for review.

Reported that our house and senate Reps have a copy of the amendment, they have sent it to their leg council for review. Reported house legislators are prepared to sponsor charter amendment bill, if it passes at town meeting, in the House prior to crossover date.

9:56pm B. Tarallo motion to move into executive session, to discuss Treasurer Pay rate. J. Viskup seconded, all approved.

10:09pm J. Viskup motion to move out of executive session. W. Knight seconded, all approved.

10:10 pm J. Viskup motion to increase treasurer pay rate to \$18.00 per hour effective with the next payroll. B. Tarallo seconded, all approved.

10:15 pm J. Viskup motion to adjourn. B Tarallo seconded, all approved.

Respectfully,

Beth Tarallo, SB member