

Town of Panton  
Special Select Board Minutes  
October 14, 2014/6:30 P.M.

In Attendance:

Select Board:

John Viskup, Chair  
Beth Tarallo

Administration:

Rick Cloutier, Road Foreman  
Diane Merrill, Treasurer  
Jean Miller, Clerk

Guests:

Doug Dows  
Hans Vorsteveld

6:33 P.M J Viskup called the meeting to order.

Review/Approval of September 23, 2014, September 29, 2014 and October 3, 2014 minutes of Select Board Meeting – B Tarallo made a motion to amend the minutes of September 29, 2014 first paragraph, fifth sentence to read “VLCT informed the Town that if the right of way was in question it usually reverted to a 3 rod road right of way.” J Viskup 2<sup>nd</sup>. All approved. B Tarallo made a motion to amend the minutes of October 3, 2014 first paragraph to include “Property owner shows assumed road width at 3 rods.” And to change sentence “Rod information needs to be confirmed.” To “Rod information needs to be investigated and verified.” J Viskup 2<sup>nd</sup>. All approved. B Tarallo made a motion to accept the 6:00 and 6:30 P.M. minutes of September 23, 2014 as written. J Viskup 2<sup>nd</sup>. All approved.

Public Comment – David Raphael sent an email to the Select Board with some questions. One of the questions was regarding Town and Byway signs. After some discussion the Select Board felt that they should schedule a meeting with D Raphael to talk about the signs so everything would be clarified. David also asked about the material that had been scooped out of the new drainage swale at Pease Road and Jersey Street but left there. R Cloutier explained that it had been too wet and that the material was going back in to fill in the ruts that were made when mowing the area. R Cloutier will call D Raphael. D Raphael also asked to be relieved as the Energy coordinator.

Vorsteveld – Right of Way Setback Variance – B Tarallo spoke to Jim Carroll, Attorney. He wanted to check and make sure that there was no conflict. He will review the letter sent to the Select Board by David Bronson, Attorney and the Land Record Book 2 page 30 and get back with an initial comment. B Tarallo felt that J Carroll would have some response by October 28 meeting. H Vorsteveld was going to have D Bronson talk to J Carroll to see if this could be expedited.

Road Foreman Report – The plows are out, frames are on the trucks and sanders are on. The carbides for the trucks have been ordered at a cost of about \$2500, this does not include the face plates or shoes. The salt shed is full. R Cloutier was asked to find out how much it would cost to put up a lean to for storage of equipment to keep it away from the salt shed. David Chase gave the Town a Sprayer Unit to spray the trucks to help cut down on rust. D Chase told R Cloutier to use bar and chain oil for spray.

D Dows gave the Select Board some papers about lease purchase for a new truck with 5 and 7 year plans. There was some discussion. This has been scheduled on the agenda of October 28 for discussion with the dealer present to answer questions. D Merrill will call the bank to find out how much a loan for \$116,000 would be for 5 and 7 years for comparison.

Equipment and paving are the largest budget items for Panton. A long term plan for these items will be established to help keep the budget at level spending. This discussion is scheduled for the November 11, 2014 meeting.

Financials - Financials were reviewed.

Existing Traffic Ordinance – Discussion on Proposed Revisions – R Cloutier reviewed all the roads as signed to compare with the existing ordinance. Speed limit signs agree with the ordinance. Eben Markowski is checking with Addison Select Board Meeting

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County Regional Planning Commission to see about doing a traffic study on Pease Road. R Cloutier will check with E Markowski to see if anything has been setup. Some of the language in the ordinance will be deleted/changed to make it less confusing. Pease Road traffic ordinance check in will be scheduled for November 25, 2014 agenda.

Creation of Culvert Policy – The Town of Panton did have a culvert policy but it was discontinued. A draft of a new Culvert Policy was reviewed and some revisions made. Revisions of the draft Culvert Policy will be scheduled for November 11, 2014 meeting.

Review/Approve Bills – Bills were reviewed and approved.

An expenditure of \$250 has been authorized by the Select Board to purchase a used tool box from R Cloutier for the Town garage. Its original purchase price was \$750.

Review of Draft Junk Ordinance – Tabled due to VLCT not sending back their review at this time.

Fiscal Policy – Cash Payments – Revisions were made to the draft policy. J Viskup made a motion to accept the revised Town of Panton Fiscal Policy –Payment to the Town of Panton Policy. B Tarallo 2<sup>nd</sup>. All approved.

PACIF Renewal Application – The application was reviewed and filled out.

Discussion – Vermont Dept. of Forests, Parks & Recreation Grants for Outdoor Recreation Projects – B Tarallo and D Raphael will be two of the people who looking into this.

Correspondence – All correspondence was reviewed. Fire Contract and Recycling Contracts with the City of Vergennes were signed.

Adjourn – J Viskup made a motion to adjourn the meeting at 9:50 P.M. B Tarallo 2<sup>nd</sup>. All approved.

Respectfully Submitted,

Jean Miller, Clerk