

DRAFT
Town of Panton
Select Board Minutes
March 24, 2015/6:30 P.M.

In Attendance:

Select Board:

John Viskup, Chair
Howard Hall

Administration:

Jean Miller, Clerk
Diane Merrill, Treasurer
Barbara Fleming, Delinq Tax

Guests:

Geoffry Nelson
David Ploof
Linda Ploof

J Viskup called the meeting to order at 6:30 P.M.

Review/Approve Minutes of March 10, 2015 – H Hall made a motion to accept the minutes of March 10, 2015. J Viskup 2nd. All approved

Review/Approval of Bills – Bills were reviewed and approved.

Review Paystubs/Vacation/Sick Time – Time sheets were reviewed and approved

Financials – Financials were reviewed. H Hall made a motion to accept the financials presented by the Treasurer dated February 28, 2015. J Viskup 2nd. All approved.

Delinquent Tax Update/B Fleming – There are three delinquent tax payers. One is behind three months on what they promised to pay each and every month. K Brennan, Delinquent Tax Attorney was called regarding this last month and a check showed up at the Delinquent Tax Collector’s home the next day, but it only took care of one month. K Brennan will be contacted again and asked what needs to be done to bring this current or to proceed with a tax sale. The second made a partial payment and promised to pay the remainder next month with their regular scheduled payment. The third will get a reminder call.

Questions Regarding Cemetery – B Fleming was asked to give the Town Treasurer copies of the mowing receipts so the Town could keep a record. There is a fund for the cemeteries that was established many years ago that only the interest on the account could be used. B Fleming will bring in a statement next month regarding this account. The Select Board feels this money should be placed in a Cemetery Fund and under supervision of the Select Board because they have taken over the maintenance of the cemeteries.

B Fleming will ask Claudia Allen if she can help update the cemetery maps.

Geoff Nelson/Interest in Health Officer Position – G Nelson is the Health Officer in Addison and Waltham. G Nelson is withdrawing from the position due to a Panton resident expressing an interest in the position but has said that he is willing to play a supporting row with the new Health Officer in Panton.

David Ploof/Interest in Health Officer Position – D Ploof expressed his interest in the Health Officer position. J Viskup made a nomination to appoint D Ploof as Pantons’ Health Officer. H Hall 2nd. All approved. D Ploof will be attending a workshop for Health Officers in May. He has G Nelson’s contact information so if he has any questions he can contact him.

Public Comment – There was no public comment.

Appointment of Officers

3 DRB Positions/3 Year Terms (B. Fleming, J. Darragh & L. Giovanella) – J Viskup made a motion to reappoint B. Fleming, J. Darragh & L. Giovanella to the 3 year terms on the DRB. H Hall 2nd. All approved.

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Town Service Officer (E. Carter) – J Viskup made a motion to reappoint E. Carter as Town Service Officer. H Hall 2nd. All approved.

Lister 3 Year Term (Vacant) – This position is still vacant.

Auditor 3 Year Term (Vacant) – This position is still vacant.

Auditor 1 Year Term (Vacant) – This position is still vacant.

Grand Juror (Vacant) – This position is still vacant.

Dog Warden (Vacant) – This position is still vacant.

Health Officer – David Ploof has been appointed as the new Pantton Health Officer.

Personnel Policy – Tabled.

Email address/D Palmatier – Discussion ensued regarding the email addresses. M. Forte will be contacted to set up a separate email account if this is what is desired.

Correspondence - J. Viskup made a motion to reappoint Paul Sokal and Eben Markowski as representatives to ACSWD. H. Hall 2nd. All approved.

The new contract for Homeward Bound was discussed. H Hall made a motion to select Option 2. J. Viskup 2nd. All approved.

Adjourn – J. Viskup moved to adjourn the meeting at 8:00 P.M. H. Hall 2nd. All approved.

Respectfully submitted

Jean Miller, Clerk