

DRAFT  
Town of Pantton  
Select Board Minutes  
November 10, 2015 - 6:30 P.M.

In Attendance:

Select Board:

Howard Hall  
Beth Tarallo  
John Viskup, Chair

Administration:

Jean Miller, Clerk  
Diane Merrill, Treasurer  
Rick Cloutier, Road Foreman

Guests:

David Raphael  
James Dayton  
Hans Vorsteveld

Call meeting to order – J Viskup called the meeting to order at 6:30 P.M.

**B Tarallo made a motion to add review/approve minutes of November 9, 2015. H Hall 2<sup>nd</sup>. All approved.**

**B Tarallo made a motion to add Solar Field Proposals in Pantton (Vorsteveld property GMP and Green Lantern proposals; draft language Solar Field guidelines for Town Plans: interim bylaw change discussion. H Hall 2<sup>nd</sup>. All approved. B Tarallo made a motion to add Vorsteveld Right of Way Building/Encroachment Application – Executive Session to the agenda. H Hall 2<sup>nd</sup>. All approved. H Hall made a motion to table the Threshold for Assets. B Tarallo 2<sup>nd</sup>. All approved. H Hall made a motion to add Building Committee Report and Question of Uniforms to the agenda. B Tarallo 2<sup>nd</sup>. All approved.**

Review/Approve Minutes of October 27, 2015 and November 9, 2015 – J Viskup made a motion to accept the minutes of October 27, 2015. B Tarallo 2<sup>nd</sup>. All approved. B Tarallo made changes to November 9, 2015. H Hall made motion to accept the minutes of November 9, 2015 after revisions made. B Tarallo 2<sup>nd</sup>. All approved.

Road Foreman Report – Park and Ride on Jersey Street is almost ready. Road Foreman checked the mylar at the Town office regarding the property boundaries. The Town owns more on the backside of the lot than was figured. The road crew will use fill to enlarge the park and ride. It is estimated that when fill is added there will be room for approximately another ten (10) vehicles. This will not happen right off. If the grant is received the lot will be paved, street lights will be installed, there will be a vehicle charging station, a privacy fence and a crosswalk will be added.

Road crew is waiting for rain to grade some of the roads.

If Town receives the new Structures Grant Jackson Road culvert will be worked on. There is erosion on the lower side. It is 30 feet down. The bottom of the culvert is rotted out. Replacement culvert will be approximately 120 long. A temporary road will be made for access to homes. The estimate job cost is \$22,800. If the Town doesn't get the Grant the road crew will try to stabilize the bank.

Road mileage needs to be changed. 250 feet needs to come out of the mileage for Class 3 roads for state aid funding. Road Foreman will check tomorrow to see how this section of road should be reclassified. This will be on the December 8, 2015 agenda.

Daytons have a sink hole in their lawn which is out of the Town right of way. One person told them they thought it was due to the road ditch. A couple of other people thought it was due to a pipe being broken by their house or an old pipe that was left in the ground. There is a spot where their pine trees are sliding down the bank that the Town will need to reditch. Suggestion was made to straighten the ditch in that spot and put in some big stones to help hold the bank so the trees aren't lost.

On the corner of East Road and Hopkins Road the bank has slid down and it is now eroding under the road. The backhoe can't reach the area so a contractor will need to be hired to help with repairs on both Dayton property and the corner of East Road and Hopkins Road. A price of \$4400 was given for both repairs but it will be a couple of weeks before the work can be done.

There is also a driveway culvert that needs replacing in the same area. It is suggested that the residents replace it while the ditching is being done. There is water pooling on both sides of the driveway culvert. The road foreman will advise the residents on the cost of the new culvert.

Highway financials were reviewed.

Review/Approval of Bills – Bills were reviewed and approved.

Review Paystubs – Paystubs were reviewed.

Threshold for Assets - Tabled.

Public Comment – D Raphael asked that if there was anything going to be done at Arnold Bay Beach that he be involved in the discussion. He was told that the Town had applied for a Grant from Better Back Roads that would probably happen in the spring. The grant would be used in part to stabilize the bank on the left side that is sliding. Large gullies are forming on the side and washing out the road.

D Raphael said he felt that the parking problem at the Beach had improved. The Select Board told him that the Sheriff's Office was patrolling the Beach and had been issuing tickets to violators.

Uniforms – Discussion on how much to spend on uniforms for the road crew ensued. Discussion entailed what is presently in the budget and what to figure for next year's budget.

Correspondence – Correspondence was reviewed.

Town Hall Committee – D Raphael and H Hall met with N LeBoeuf regarding issues with the Town Hall. N LeBoeuf emailed a list including but not limited to: Environmental quality of the basement level Town Office/Meeting space, Town Hall as an underutilized community asset, Septic system/toilet and plumbing upgrades, Heating/cooling system – Town Office and Auditorium space, Roof leak, ADA access/Entry stair system, Cupola restoration and re-installation, Carriage barn and Little Red School House. His services for guidance on the project would be estimated at \$1800 - \$2400. **J Viskup made a motion to allot \$2400 to N LeBoeuf for his services and in addition to that a \$1000 for a septic evaluation for the Town Hall. B Tarallo 2<sup>nd</sup>. All approved.**

Junk Ordinance Procedures of Enforcement – **B Tarallo made a motion to table Junk Ordinance Procedures of enforcement. J Viskup 2<sup>nd</sup>. All approved.** This will be added to the December 8, 2015 agenda.

Possible site visit of property – If site visit is decided on it will be scheduled at a later date.

Solar Field Proposals in Pantown (Vorsteveld property GMP and Green Lantern proposals; draft language Solar Field guidelines for Town Plans: interim bylaw change discussion) – A lengthy discussion ensued. Some of the various items discussed were: Memorandum of Understanding with the developers that would state in writing some of the items that they said would be done regarding the project, screening, how the site is managed and operated, providing emergency lighting if there was a power outage and decommissioning of project. D Raphael will check with Adam Lougee from ACRPC to find out if an interim bylaw change/addition needs to be made to the Town Plan. An intervener status letter will be written and sent to the Public Service Board and to a list of other people that is in "Petition, Prefiled Testimony and Exhibits, and Other Initial Filings" dated November 3, 2015.

Select Board Meeting

November 10, 2015

Page 3

Vorsteveld Right of Way Building/Encroachment Application – Executive Session – **H Hall made a motion stating that premature public disclosure of legal counsel’s advice re: legal options in connection with the municipal ROW, will, as advised by counsel, place Pantan at substantial disadvantage. B Tarallo 2<sup>nd</sup>. All approved. H Hall made a motion to enter Executive Session to deliberate concerning the Vorsteveld permit request and discuss with counsel in necessary at 9:35 P.M. B Tarallo 2<sup>nd</sup>. All approved.**

**J Viskup moved to come out of Executive Session at 10:00 P.M. B Tarallo 2<sup>nd</sup>. All approved.**

Regular session reconvened and variance for Vorsteveld Farm was approved and signed.

Meeting was adjourned at 10:01 P.M.

Respectfully submitted,

Jean Miller, Clerk