

DRAFT  
Town of Panton  
Select Board Minutes  
December 8, 2015 - 6:30 P.M.

In Attendance:

Select Board:

Howard Hall

Beth Tarallo

Administration:

Jean Miller, Clerk

Diane Merrill, Treasurer

Rick Cloutier, Road Foreman

Guests:

Tom Telling

Hans Vorsteveld

Robert Hartenstein

Debra Hartenstein

Joseph Bogan

Katherine Werthman

Call meeting to order – B Tarallo called the meeting to order at 6:30 P.M.

**B Tarallo made a motion to add Tom Telling, Telling & Associates to the agenda at 6:33 P.M. H Hall 2<sup>nd</sup>. All approved.**

Review/Approve Minutes of November 24, 2015 – **H Hall made a motion to accept the minutes of November 24, 2015.**

**B Tarallo 2<sup>nd</sup>. All approved.**

Tom Telling did an overview of the draft of the external audit with the Select Board. He explained parts of the financial statements that were included in the packet. There will be a meeting Monday, December 14, 2015 at 9:15 to go over the documents with D Merrill, Treasurer. B Tarallo and H Hall will be attending and a warning for the meeting will be posted.

**B Tarallo made a motion to have curb cuts before the Road Foreman report. H Hall 2<sup>nd</sup>. All approved.**

Vorsteveld/Hartenstein Curb Cut (Arnold Bay Road) – After some discussion it was decided that the Hartenstein's would take care of the permit needed for the curb cut.

Public Comment – H Vorsteveld stated that they could not agree with the "Finding of Facts, Conclusions and Decisions" regarding Encroachment on Jersey Street ROW that the Select Board had sent to them as written. Their Attorney will review it, make changes and forward to the Pantons' Town Attorney for his review of the changes.

Road Foreman Report – ACRPC is helping with the culvert inventory and erosion control is being worked into the plan. Culvert ends are being cleaned out. If it rains the road crew will grade more of the roads.

Highway Financials – Highway financials were reviewed.

Impact Fees for ROW Work – A list will be made in regards to the impact that the solar sites and other construction has on the roads. Road Foreman stated he is still researching this project.

Highway Miles – There is 250' on Arnold Bay Road that is classified as a Class III Road. This classification has to be changed and the road reclassified to a trail. Research will be done on what needs to be done for the reclassification.

Salt Box for Pick Up – There was some discussion regarding a sander for pick up. It was decided that it would save the Town money; being the big trucks would not have to be started up using diesel or used for the sanding/salting all the time, the overhead doors would not be opened losing heat from the garage and the trucks would not be exposed to the salt, therefore, extending their life. **H Hall made a motion to allow the Road Foreman to purchase a Poly-caster salt box out of Capital Equipment for \$5200. B. Tarallo 2<sup>nd</sup>. All approved.**

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Review/Approval of Bills – Bills were reviewed and approved.

Review Paystubs – Paystubs were reviewed and approved.

**H Hall made a motion to add Town Hall septic system to the agenda at 8:15 P.M. B Tarallo 2<sup>nd</sup>. All approved.** K Werthman spoke of having a septic evaluation and soil analyst done. She wanted to make sure that enough money had been earmarked for this project. **H Hall made a motion to proceed with the septic evaluation and soil analyst not to exceed \$3000. B Tarallo 2<sup>nd</sup>. All approved.**

Draft FYE 2017 Budget Review/Pass – Treasurer stated at this time she did not have many changes to report.

Junk Ordinance Procedures of Enforcement – **B Tarallo made a motion to table this and reschedule for January 26, 2016 meeting. H Hall 2<sup>nd</sup>. All approved.**

GLC Solar Advanced Notice (Green Lantern Capital) – GLC Solar will file an application with the PSB (Public Service Board) on/or about January 14, 2016. The Select Board wants to come up with an MOU (Memorandum of Understanding) so various issues will be addressed and no assumptions will be made as to what is/will happen in the stages of construction, life and decommissioning of the project. Scheduled for January 12, 2016 Select Board meeting D Raphael and J Carroll, Esp. will be attending to discuss this.

Correspondence – All correspondence was reviewed.

**At 9:04 P.M. B Tarallo made a motion to go into executive session to discuss employee benefits and wage related items. H Hall 2<sup>nd</sup>. All approved.**

**At 10:25 P.M. B Tarallo made a motion to exit executive session. H Hall 2<sup>nd</sup>. All approved.**

**H Hall made a motion to update personnel policies benefits section, for part time employees (20 to 30 hours) to contribute 10% to benefits plan, town pays 90% platinum. B Tarallo 2<sup>nd</sup>. All approved.**

**At 10:40 P.M. H Hall made a motion to adjourn. B Tarallo 2<sup>nd</sup>. All approved.**

Respectfully submitted,

Jean Miller, Clerk