

DRAFT  
Town of Panton  
Select Board Minutes  
June 28, 2016 - 6:30 P.M.

In Attendance:

Select Board:

Howard Hall

Beth Tarallo, Chair

John Viskup

Administration:

Jean Miller, Clerk

Guests:

B Tarallo called the meeting to order at 6:30 P.M.

**B Tarallo made a motion to add employee wages to the agenda. H Hall 2<sup>nd</sup>. All approved.**

**H Hall made a motion to table (Likely Executive Session) Jim Carroll, Esq. (counsel) re: Vorsteveld Jersey Street Right of Way Permit Amendment Request. J Viskup 2<sup>nd</sup>. All approved.**

Review/Approve minutes of June 14, 2016 – **H Hall made a motion to accept the minutes of June 14, 2016 as written. J Viskup 2<sup>nd</sup>. All approved.**

Review/Approval of Bills & Timesheets – Bills and timesheets were reviewed and approved.

Financials – **H Hall made a motion to table financials until next meeting July 12, 2016. J Viskup 2<sup>nd</sup>. All approved.**

Financials Management Questionnaire – Questionnaire was reviewed and signed off on by the Select Board.

Use of Current FYE Fund Balance to Complete NEMRC Training – **J Viskup made a motion recognizing that we were unable to complete the education necessary for NEMRC training in this fiscal year 2016 we elect to carryover the funds designation for this fiscal year to next fiscal year 2017 when the training will be completed. H Hall 2<sup>nd</sup>. All approved.**

Public Comment – None

Green Mountain Power/Brian Otley Update: weatherization ideas for town hall/Town garage and park n ride improvements. Engaging residents in home and business weatherization efforts – Brian Otley was not able to attend this meeting. EV Charging Station is in. Not sure if it is working but it has been installed. The Town is expecting that the street light at the Park n Ride will be installed next week. As the walkthrough was done for the Town Garage the man did not necessarily think that a heat pump was needed but some kind of heat was needed and a lot more insulation in the office and bathroom area.

There is a charge to the Town for having the street light at the Park n Ride. It is between \$11.00 and \$14.00 a month.

**H Hall made a motion to accept the monthly fee for the Park N Ride street light. J Viskup 2<sup>nd</sup>. All approved.**

The Select Board will check with Green Mountain Power to get clarification if there will be a cost to the Town for the EV Charging Station.

Dog Bite/Loose Dogs Incident Report – A date needs to be picked to have a “vicious dog hearing” due to a dog bite incident that happened that was not on the owner of the dog’s property and medical attention was needed. The Select Board will have to warn the hearing, notify both the victim and the owner of the dog by certified mail return receipt requested of date and time of the hearing.

There have been complaints regarding loose dogs. Loose dogs will be tabled until July 12<sup>th</sup> Select Board meeting.

Dog Warden, Eben Markowski has sent his resignation to the Select Board. He will remain through the hearing of the dog bite incident.

PTO Time – Question/Issue Over Employee Carryover Limits at FYE – The established policy will be followed.

Select Board Meeting

June 28, 2016

Page 2

PTO Accrual Rate for Part Time Staff – Clarification Needed – Discussion ensued. No decisions were made it will be discussed at a future meeting.

DRB/PC commission opening (resignation of member leaves open seat) – Positions that are open will be posted on the website.

Junk Ordinance Update for Letters - Addresses and owners of properties out of compliance have to be identified. Then letters will be sent out with a copy of the Junk Ordinance.

Arnold Bay Monument – Discussion ensued. H Hall left the meeting before the discussion ended.

Correspondence – Correspondence was reviewed.

Employee Wages – **J Viskup made a motion at 8:30 P.M. to go into Executive Session to finalize employee wages for fiscal year 2017. B Tarallo 2<sup>nd</sup>. All approved.**

**At 8:35 P.M. J Viskup made motion to exit Executive Session. B Tarallo 2<sup>nd</sup>. Approved.**

**At 8:37 P.M. J Viskup made a motion to approve wage increases for employee for FYE 2017. B Tarallo 2<sup>nd</sup>. Approved.**

Select Board to send salary/wage approval letters to Treasurer for implementation.

Meeting adjourned.

Respectfully submitted,

Jean Miller, Clerk