

DRAFT  
Town of Panton  
Select Board Minutes  
August 23, 2016 - 6:30 P.M.

In Attendance:

Select Board:

Howard Hall, Co-chair  
John Viskup  
Beth Tarallo, Chair

Administration:

Diane Merrill, Treasurer  
Rick Cloutier, Road Foreman  
Jean Miller, Clerk

Guests:

Brian Otley, GMP  
Monique Thurston  
Hans Vorsteveld  
Paulette Bogan  
Katie Werthmann

Call Meeting to Order – B Tarallo called the meeting to order at 6:34 P.M.

**H Hall made a motion to add RFP for Attorneys to Investigate Municipal Authority to Tax Infrastructure in the Lake to the agenda. J. Viskup 2<sup>nd</sup>. All approved.**

**B Tarallo made a motion to table the July Financials to the 1<sup>st</sup> meeting in September. H Hall 2<sup>nd</sup>. All Approved.**

**J Viskup made a motion to transfer \$59,900 from the Capital Project fund instead of \$60,000. H Hall 2<sup>nd</sup>. All approved.**

Review/Approve Minutes of July 12, 2016 Vicious Dog Hearing and SB Minutes of July 26, 2016 and August 10, 2016 – **H Hall made a motion to accept the minutes of July 12, 2016 Vicious Dog Hearing after edits suggested by B Tarallo were made. B Tarallo 2<sup>nd</sup>. All approved. J Viskup made a motion to accept the minutes of July 26, 2016 and August 10, 2016 as written. H Hall 2<sup>nd</sup>. All approved.**

Road Foreman Report – The road crew is ditching. Jim Kress has offered to help the road crew with ditching. Road Foreman has asked the Select board for their approval. The Select board has approved J Kress offer as long as protocol is followed. There is approximately 5 miles of ditching to do. J Viskup informed the Road Foreman that the corner of Pease Road and Lake Road needs to be inspected.

The Freightliner has a bad EGR valve. It may have an exhaust leak that is triggering it. Green Mountain Kenworth will check it out.

The Select board signed the Maintenance Agreement between State of Vermont and Town of Panton for High Risk Rural Roads Program.

Financials – Highway financials were reviewed.

Monique Thurston Introduction to SB - M Thurston introduced herself to the SB. She gave her background history, stated her concerns regarding the economy of the state and tax criteria and her willingness to serve as an Addison County Representative.

Review/Approval of Bills and Time Sheets – Bills and Time Sheets were reviewed and approved.

Financials – Tabled in a prior motion.

GMP/B. Otley Update – B. Otley wanted to know if the SB needed more information before they proceeded. The time frame depends on the scope of the work, whether the whole building was going to be done or just part of it. Panton Treasurer will check with the National Bank of Middlebury to see what they will offer the

Town for a rate on a construction loan. B. Otley will contact contractors to firm up prices for the whole scope of the work on the Town Hall and Town Garage.

Vorsteveld Large Farm Comments Regarding Informational Meeting Held August 18, 2016 on Building a 200 Cow Barn – B. Tarallo and H. Hall gave J. Viskup an overview of the meeting. B. Tarallo drafted a letter to Agency of Agriculture with comments regarding the 200 Cow Barn and the process being followed for the amended permit. **H. Hall made a motion to accept the letter written by B. Tarallo. J. Viskup 2<sup>nd</sup>. All approved.** The letter will be emailed to Nate Sands, VT Agriculture, Food & Market and a hard copy will also be sent.

Public Comment – P. Bogan asked about the August 18<sup>th</sup> Meeting which was an informational meeting as noted above. She was informed that this was held by the VT Agency of Agriculture not the Town of Panton. B. Tarallo was thanked for the service she gave given the Town. She has resigned from the Select Board Position tonight is her last night. She has graciously offered to help with Special Projects.

P. Bogan asked what was happening regarding the Porter/Beach property. H. Hall informed her that the Town was in the process of enforcing the Junk Ordinance and pictures had been taken and out of compliance letters had been sent to numerous residents in Panton. The letter gave the residents 60 days to comply. At such time these properties will be revisited to see if people have complied. If people have not complied a notice of violation will be sent. P. Bogan was informed that the State Dept. that regulates Junk/Salvage Yards has been in contact regarding this property since December. They have made site visits and phone calls. They felt at one point the property was being cleaned up. There have been more complaints regarding the property and the State (Representative from the State is Shawn Donovan) has been asked to recheck the property because it is felt that it is now getting worse instead of better. She asked about the animals being housed there. She was told that other residents had called Homeward Bound/Humane Society and they were told that it was not something they handled.

Personnel Policy PTO Feedback/Consider Change Request from FYE to Calendar Year End – Discussion ensued. **H. Hall made a motion to change the PTO back to Calendar Year End from Fiscal Year End and starting December 31, 2016 any hours over 40 than employees have will be put in a Reserve Bank. J. Viskup 2<sup>nd</sup>. All approved.**

Scheduling Town Hall – Discussion ensued. A Town Hall Scheduling Policy is going to be adopted. If someone is requesting to hold a meeting at the Town Hall a two week notice will be needed. If it is for Town Committees at shorter notice will be allowed. All scheduling will be done through the Town Clerk.

RFP for Attorneys to Investigate Municipal Authority to Tax Infrastructure in the Lake – **H. Hall made a motion to move this to after correspondence. J. Viskup 2<sup>nd</sup>. All approved.**

Correspondence – All correspondence was reviewed.

RFP for Attorneys to Investigate Municipal Authority to Tax Infrastructure in the Lake – **At 9:30 P.M. B. Tarallo made a motion that premature public disclosure could put the Town at a substantial disadvantage regarding RFP for Attorneys to Investigate Municipal Authority to Tax Infrastructure in the Lake. H. Hall 2<sup>nd</sup>. All approved.**

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**B. Tarallo made a motion to enter Executive Session to deliberate concerning the RFP for Attorneys. H. Hall 2<sup>nd</sup>. All approved.**

**At 9:45 P.M. H. Hall made a motion to exit the Executive Session. J. Viskup 2<sup>nd</sup>. All Approved.**

No action taken.

**At 9:46 P.M. J. Viskup made a motion to adjourn. B. Tarallo 2<sup>nd</sup>. All approved.**

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