



Town of Panton Chartered 1761

3176 Jersey Street • Panton, VT 05491-9331

Ph: 802.475.2333 • Fax: 802.475.2785

Panton Planning Commission and Development Review Board

Thursday, April 14, 2022, Meeting Minutes

In attendance: Acting Chair, DRB/PC Secretary, Bethanie Brady Farrell, DRB/PC Members Bob Hartenstein, Gretchen Bailey, and Select Board Chair, Howard Hall.

Via Zoom: DRB/PC Members Kirsten De La Cruz, Annie Hopper and Catharine Findiesen Hays. Zoning Administrator David Martini.

DEVELOPMENT REVIEW BOARD MEETING

1. Acting Chair, DRB/PC Secretary, Bethanie Brady Farrell, called the meeting to order 5:32 p.m.
2. Select Board Chair, Howard Hall welcomed everyone to the DRB meeting.
 - a. He stressed the need for DRB/PC Members to send in their Conflict-of-Interest forms if they have not done so yet.
 - b. Howard discussed the Open Meetings Act stating more than three members of any local public body, at which any public business is discussed either in person or through emails are declared public business and therefore are to be always open to the public. Agendas are fine to send through emails. Three or less are okay to discuss town information.
 - c. Executive session meetings, from which the public is excluded, is by affirmative vote of two-thirds of its members present in the case of any public body of State Government or of a majority of its members present.
 - d. Once DRB and Planning Commission officers are elected, town emails will be assigned. Town clerks will have access to the emails.
Howard left the meeting at 5:39pm.
3. Approval of the minutes of the December 9, 2022 DRB/PC meeting was tabled in absence of a quorum.
4. Approval of the minutes of the March 10, 2022 DRB/PC meeting
 - a. Bob moved to accept the minutes as written, Annie seconded. All in favor; the motion passed.
5. The Zoning Administrator, David Martini, had no new business or permit activity to report.
6. Bethanie welcomed the new appointed DRB Board Members, Gretchen Bailey and Catharine Findiesen Hays and gave them opportunity to introduce themselves.



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7. Nominations for DRB Officers
 - a. Bob moved to elect Mary Rudd as DRB Chair, Kirsten seconded the motion. All in favor; the motion passed
 - b. Kirsten moved to elect Bob Hartenstein as DRB Vice Chair, Bethanie seconded the motion. All in favor; the motion passed.
 - c. Bob moved to elect Bethanie Brady Farrell as DRB Secretary, Kirsten seconded the motion. All in favor; the motion passed.
8. No New or Old Business to discuss.
9. Adjournment
 - a. Annie moved to adjourn the meeting. Kirsten seconded. All in favor, the meeting was adjourned at 5:47 p.m.



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Via Zoom: DRB/PC Members Kirsten De La Cruz, Annie Hopper, and Catharine Findiesen Hays.

PLANNING COMMISSION MEETING

1. Acting Chair, DRB/PC Secretary, Bethanie Brady Farrell, called the meeting to order 5:48 p.m.
2. Approval of the minutes of the December 9, 2022, DRB/PC meeting was tabled in absence of a quorum.
3. Approval of the minutes of the March 10, 2022, DRB/PC meeting
 - a. Bob moved to accept the minutes as written. Bethanie seconded. All in favor; the motion passed.
4. Nominations for new Planning Commission Officers.
 - a. Annie moved that the newly elected DRB officers also be elected in the same position with the Planning Commission. Bethanie seconded. All in favor; the motion passed.
 - b. Nominations for Planning Commission are as follows:
 1. Bob moved to elect Mary Rudd as DRB Chair, Kirsten seconded the motion. All in favor; the motion passed
 2. Kirsten moved to elect Bob Hartenstein as DRB Vice Chair, Bethanie seconded the motion. All in favor; the motion passed.
 3. Bob moved to elect Bethanie Brady Farrell as DRB Secretary, Kirsten seconded the motion. All in favor; the motion passed.
5. Old Business – Arnold Bay Project
 - a. Catharine Hays has volunteered as the point person in place of David Raphael. Catharine received documentation from the administrator of the Arnold Bay Grant.
 - b. Bob noted that after speaking with the Select Board, only a small portion of the \$10,000 granted was spent on this project. He asked if any of the money could be used for actual work. Catharine will clarify during her conversation with Katie.



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- c. Catharine will attempt to reach out to the UVM students who were part of the Power Point Presentation.
 - d. Bethanie said that Mary has arranged for a contact to speak at the May meeting.
6. Adjournment to Open Board Meeting for Executive Session.
 - a. Bob requested an Executive Session. Gretchen moved to adjourn for the Executive Session. Kirsten seconded. All in favor, the Planning Commission meeting was muted at 5:56p.m.
 7. Adjournment
 - b. Bob moved to adjourn The Planning Commission meeting. Bethanie seconded. All in favor, the meeting was adjourned at 6:00 p.m.

Respectfully submitted,
Suzanne Snyder
Assistant Town Clerk