

PANTON PLANNING COMMISSION AND DEVELOPMENT REVIEW BOARD

January 13, 2022 Meeting Minutes

In Attendance: DRB/PC Member Kirsten De La Cruz and Brad Dewey.

Via Zoom: DRB/PC Vice Chair Mary Rudd, Zoning Administrator David Martini, DRB/PC Member Bob Hartenstein, Annie Hopper and Bethanie Brady Farrell. Matthew Jerry attended via Zoom.

Development Review Board Meeting

1. Call to Order: DRB/PC Vice Chair, Mary Rudd called the meeting to order at 5:30 p.m. The board observed a moment of silence in honor of DRB/PC Chair David Raphael's passing.
2. Mary asked for a motion to continue the DRB agenda, other than Matthew Jerry's discussion of Panton Road subdivision, until next month's meeting. Kirsten moved to continue items to the next month's meeting. Brad seconded. All in favor, the motion passed.
3. Review of 644 Panton Road 2 lot subdivision
 - a. DRB/PC Vice Chair, Mary Rudd, presented to Matthew Jerry, who was present at the meeting via Zoom, that the Board received his two maps for proposal. Mary stated that she understood his first preference to be compliant and regarding all rules which would avoid the need for a Right-of-way across his property to access the 2 lot subdivision. Since it creates two conforming lots it is a By-right subdivision. Mary asked the Board if they had concerns. All Board Members agreed with the first proposal to avoid a future Right-of-way. The next step in endorsing the subdivision, is for Matthew Jerry to submit an official application with Zoning Administrator, David Martini. The hearing will have to be warned. Matthew Jerry agreed and left the Zoom meeting at 5:34pm.
4. Other Business – old or new
 - a. Before adjourning, Zoning Administrator, David Martini, requested for Board Member, Annie Hopper to call him regarding the 'tiny house' proposal. He has a way for her to move forward since the waiver will not work. Annie Hopper agreed to call David before next meeting to discuss conditional use. Annie stated her farm, Scuttleship Farm, LLC is the land owner and asked if it is appropriate to speak outside the meeting and bring their discussion to the next meeting. He stated it was appropriate.

5. Approve to adjourn meeting.
 - a. Since no other pressing agenda exist, Mary discussed with Town Clerk/Treasurer, Maggie McCormick, the statutes that would allow the Board to adjourn the meeting without further discussion due to David Raphael's unexpected passing
 - b. Kirsten moved to adjourn the Development Review Board meeting and Annie seconded. All in favor; the motion passed. The meeting adjourned at 5:36 p.m.

Planning Commission Meeting

Convened at 5:37 p.m.

1. Approve to adjourn meeting.
 - a. Kirsten motioned to adjourn the Planning Commission meeting. Brad seconded. All in favor; the motion passed. The meeting adjourned at 5:38 p.m.

Respectfully submitted,
Suzanne Snyder
Assistant Town Clerk/Minutes Taker
