



## ***Town of Panton Chartered 1761***

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### APPRAISAL RESEARCH COMMITTEE MEETING MINUTES TUESDAY, OCTOBER 19, 2021, 10:00 AM TOWN HALL AND VIA ZOOM

Attending: In person: Bob Groff; Paul Sokal; Dave Sullivan. Via Zoom: Maggie Catillaz; Paula Moore – first 45 minutes, then in person.

The meeting was called to order by the committee chair, Paul Sokal, at 10:00 am.

Approval of Agenda – Bob Groff moved and Maggie Catillaz seconded the motion to approve the agenda. All in favor and motion passed.

Public comment – None

Approval of the Minutes of the September 28, 2021 Meeting – Maggie moved to approve the minutes of the September 28, 2021 meeting and Paula Moore seconded. All in favor and motion passed.

Explanation of the Appraisal Process for the Website – Dave Sullivan was complimented on presenting the information in a question-and-answer format. Paula suggested adding a question about how taxes are determined using the language from the first paragraph of Paul's report draft. She will send him that and some edits.

Discussion of the Committee Report to the Selectboard – The rest of the meeting focused on the issues and recommendations in the most recent report draft dated 10/18/21. The goal will be to submit it for the November 9, 2021 selectboard meeting. The report will also include the Q & A's on the appraisal process, a town assessor job description and interview questions.

Preparing for the next meeting – Maggie and Paula will work on the report. Paula will send Dave some language for his Q & A's. Bob and Paula will work on the interview questions. Everyone should look over the questions to select the 10-15 that they feel are the most important.

Next meeting and agenda - We will meet on Thursday, October 28, 2021 at 9:00 am and on Tuesday, November 2, 2021 at 10:00 am in person and on Zoom. The agenda will remain the same.

Dave moved and Bob seconded the motion to adjourn. All in favor and the motion passed. The meeting adjourned at 12:24 am.

Minutes taken by Paula Moore