



Town of Panton Chartered 1761

3176 Jersey Street • Panton, VT 05491-9331

Ph: 802.475.2333 • Fax: 802.475.2785

APPRAISAL RESEARCH COMMITTEE MEETING MINUTES FRIDAY, OCTOBER 29, 2021, 9:00 AM TOWN HALL AND VIA ZOOM

Attending: In person: Paul Sokal. Via Zoom: Maggie Catillaz; Bob Groff; Paula Moore; Dave Sullivan.

The meeting was called to order by the committee chair, Paul Sokal, at 9:00 am.

Approval of Agenda – Bob Groff moved and Maggie Catillaz seconded the motion to approve the agenda. All in favor and motion passed.

Public comment – None

Approval of the Minutes of the October 19, 2021 Meeting – Maggie moved to approve the minutes of the September 28, 2021 meeting and Bob seconded. All in favor and motion passed.

Discussion of the Committee Report to the Selectboard – The committee reviewed the latest draft of the report dated 10/28/21. There was a discussion about whether to recommend the continuation of the lister position. Also, it was decided to move several questions listed in Issue #4 to the Issue #1 recommendation. Maggie and Paula will revise the report based on the committee's input. The goal is to submit the report next week for the selectboard's review on 11/9. Paula urged all the committee members to be at that meeting for the ARC discussion.

Interview Questions – Maggie suggested culling the list, and the committee agreed to wait until the 11/2 meeting to discuss. It was agreed that the questions did not need to be ready for the report to the selectboard. Bob and Paula will work on the questions, including the technical questions.

Job description – The review of the draft will be on 11/2. There was discussion about whether to recommend that the town assessor actually conduct a town-wide appraisal or coordinate it.

Assignments for next meeting – Maggie and Paula will revise the report.

All: Ask someone to review the Property Appraisal Q&A's and send input to Dave by Monday, 11/1, 8:00 am.

All: Review the job description in Microsoft Teams and send input to Paula by Monday, 11/1, 8:00 am

Next meeting and agenda - Tuesday, November 2, 2021 at 10:00 am, in person and on Zoom. The agenda will remain the same.

Paula moved and Bob seconded the motion to adjourn. All in favor and the motion passed. The meeting adjourned at 10:45 am.

Minutes taken by Paula Moore