



Town of Panton Chartered 1761

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Board of Civil Authority Meeting

February 25, 2020

BCA Member's present: Chair Teresa Smith, Diana Raphael, Howard Hall, Gretchen Bailey, and Town Clerk/Treasurer Pam Correia.

At 5:34pm, Teresa Smith called the meeting to order.

2. There were no additions, removals, or adjustments to the agenda.
3. Howard Hall moved to approve the January 22, 2019 minutes, with no corrections. Diana Raphael seconded. The motion passed. Due to the lack of a quorum, the February 11, 2020 BCA meeting was not held and is reflected to that in the minutes. Teresa Smith moved to approve the February 11, 2020 minutes. Howard Hall seconded. The motion passed.
4. Public Comment - There were no public comments.
5. Additions to Checklist – The Board reviewed a list of all changes made to the voter checklist since they last met in January 2019. Teresa Smith moved to accept the list and the changes that are on it, Diana Raphael seconded. The motion passed.
6. Presidential Primary/Town Meeting Election Procedures – Pam Correia explained to the Board that there would be two separate elections happening on March 3, 2020 and that two separate entrance checklists will need to be kept; one being for the presidential primary and the other being for Town Meeting. Pam briefed the Board on how the election procedures would be handled throughout the day. Pam also mentioned that she had contacted Vergennes Union High School to inquire about any students that may be interested in volunteering at the polls and thought the experience would be beneficial on their college applications. Teresa Smith agreed and liked the idea.

7. Communications – Teresa Smith shared with the Board that childcare, activities, and snacks would be provided for families that would like to attend Town Meeting on Monday night. Howard Hall wondered how many voters were now in the Town. Pam noted that there are currently 533 registered voters on the checklist.

At 5:53pm, Teresa Smith moved to adjourn the meeting. Diana Raphael seconded. The motion passed unanimously.

Respectfully submitted,

Pam Correia
Town Treasurer/Clerk