

DRAFT
Town of Panton
Select Board Minutes
December 13, 2016 - 6:30 P.M.

In Attendance:

Select Board:	Administration:	Guests:	
Howard Hall, Chair	Jean Miller, Clerk	Paula Moore	David Raphael
John Viskup, Vice-Chair(6:35)	Diane Merrill, Treasurer	Jeff Fritz	Doug Dows
Zachary Weaver	Rick Cloutier, Road Foreman	Andrew Fritz	

Call Meeting to Order – H. Hall called the meeting to order at 6:32 P.M.

Review/Approve Minutes of Select Board Meeting of November 22, 2016 – **Z Weaver moved to approve the minutes of November 22, 2016. H Hall 2nd. Approved.**

Public Comment – None

H Hall moved to add Review/Adopt New Zoning Fee Schedule to the agenda. Z Weaver 2nd. Approved.

Road Foreman Report – In the last storm the 2011 Freightliner developed a problem. It is believed that it is a bad exhaust sensor. Bridport is going to loan the Town a truck.

The grader is almost done. It is getting line bored. Cost about \$3500.

Shrubs or mulch will be put in at the Park N Ride.

RCI is going to check with GMP to see if another light can be added to the pole at the Park N Ride.

Another load of salt was delivered.

Highway financials were reviewed.

Town Hall Committee – David Raphael – D Raphael gave the Select Board the quote from Norman LeBoeuf for the scope of work to be done at the Town Hall cost of \$15,825 which includes ADA ramp system, redoing the entrance stairs, sidewalk system, main level ADA restroom, town office restroom, study main level kitchen facility, preliminary assessment to establish a kitchen space, electrical system to the building, exterior building envelope, interior building finishes, weather and energy efficiency improvements, and work on the cupola. There was some discussion on replacing the cupola with a fiberglass one. Select Board has some information on fiberglass cupolas and will be receiving more before any decision is made. The cost of the cupola assessment was \$9,500.

J Viskup move to accept Norman LeBoeuf quote of \$15,825 minus the scope of work for the cupola of \$9,500. Z Weaver 2nd. All approved.

Review/Adopt New Zoning Fee Schedule – The Select Board reviewed the new fee zoning fee schedule. **J Viskup moved to accept the new zoning fee schedule. Z. Weaver 2nd. All approved.**

Bixby Library – Paula Moore – P Moore gave a presentation for the Bixby Library. The Library is asking the Town to increase its funding. The Select Board has not made a decision at this time but will take it into consideration as it establishes a new budget for the coming fiscal year. The current funding that the Town gives the Library is \$12,822. They are requesting an increase to \$14,894.

GMP/B Otley Update – Tabled. B Otley did not show.

Select Board Meeting

December 13, 2016

Page 2

Review/Approval of Bills and Time Sheets – Bills and time sheets were reviewed and approved.

Budget Reviews – The budget review is started and will continue until all has been updated.

D Dows as one of the Town's Auditors spoke with the Select Board about adopting a policy which will be given to the SB in writing after the Town auditors finish their audit. If there is a surplus in the budget at the end of the fiscal year it would be clear on the financial statements and to the treasurer how it would be used and listed. He also felt that the Town auditors should receive a stipend for their work. The SB and the DRB/Planning Commission receive stipends.

Correspondence – All correspondence was reviewed.

GMP is going to come back to the Town Hall and the Town Garage to do another walk through regarding the Evolve Panton project.

Select Board is asking to have the Town assessor to project the taxes that the Town will receive on the solar sites that are being established in Town.

Executive Session – At 9:10 P.M. H Hall moved to enter executive session to discuss financial items. J Viskup 2nd. All approved. At 9:23 P.M. J Viskup moved to exit executive session. Z Weaver 2nd. All approved. J Viskup moved to approve bonuses for employees. Z Weaver 2nd. All approved.

Adjourn – At 9:25 P.M. H Hall made motion to adjourn. J Viskup 2nd. All approved.