

DRAFT
Town of Panton
Select Board Minutes
April 11, 2017 - 6:00 P.M.

In Attendance:

Select Board:

Howard Hall, Chair
Zachary Weaver 6:10 P.M.
Teresa Smith

Administration:

Diane Merrill, Treasurer
Rick Cloutier, Road Foreman
Jean Miller, Clerk

Guests:

Katie Werthmann
Deb Hartenstein
Brian Otley, Green Mountain Power
Eben Markowski
David Rheaume
John Viskup
David Raphael
Norm LeBoeuf

1. Call Meeting to Order – H. Hall called the meeting to order at 6:00 P.M.
2. Review/Approval of Minutes of March 28, 2017 – **T. Smith move to accept the minutes of March 28, 2017. H. Hall 2nd. All approved.**
3. Citizen’s Comments (Opportunity to raise/address issues not on the agenda) – None
4. Brian Otley/GMP Update – B. Otley asked for a verbal indication that the Selectboard wanted to move forward with the work to be to the Town Hall and Town Garage and the terms and timeframe were acceptable. He will then work with Ben Marks, Town Attorney to write an agreement so the Selectboard can sign it at their next meeting. With the verbal agreement he will start to get the contractors lined up to do the work. A discussion ensued. **T. Smith made a motion to move forward with the project. Z. Weaver 2nd. All approved.**
5. Town Hall Committee Memo – D. Raphael clarified that the memo that the Selectboard had received two weeks ago from the Town Hall Committee’s intent was not meant to delay the work on the Town Hall. D. Raphael was looking for the Selectboard’s approval to pursue an Access Modification Grant. The grant that was being proposed is due the 18th of April 2017, this month. H. Hall pointed out that there was no way that the Town could meet the requirements of this grant. There was not enough time to do everything that had to be done by April 18th. D. Raphael said that he thought that there was going to be another round of grants in October. The Selectboard was in favor of going forward with the October grant if all requirements could be adhered to. It was pointed out to the Town Hall Committee that they needed to post their agendas and the minutes of their meetings as all other committees were required to by the Open Meeting Laws so that the residents could attend the meetings if they desired.
It was asked if there was going to be another chance for residents to go over the Town Hall Committee’s package of the improvements that they gave out at Town Hall Meeting on March 7, 2017 and vote on if the residents wanted the full package or parts of it. Town Hall Committee did not realize that was the impression that was given. D. Raphael stated that because several people had gotten that impression there would be another informational meeting before anything was finalized.
N. LeBoeuf asked the Selectboard to clarify if the money that had been allotted for the cupola restoration for engineering, structural and design were still in place in the amount of \$7,500. They said it was. SB asked when they could expect to see the specs. N. LeBoeuf thought by the 1st of June. There was concern if it would be too late for contractor to bid and have the work done by next Town Meeting. N. LeBoeuf felt there was plenty of time.

Selectboard Meeting

April 11, 2017

Page 2

6. Road Foreman Report – They have been doing work on the dirt roads. Gravel has been hauled in. West Road needs work down to the dam. They are going to Addison tomorrow to pick up the broom to sweep the intersections and Town parking lot to get the sand off the roads. The salt has been delivered. Financials – Highway financials were reviewed.
7. Pick Up Truck – There was some discussion regarding the new pick-up truck that the Town is purchasing. There is money in long term equipment fund of \$75,000. **T. Smith moved that the expenditure for the new pick-up truck not to exceed \$55,000. Z. Weaver 2nd. All approved.**
8. Review/Approval of bills and Time Sheets – Bills and time sheets were reviewed and approved.
9. Appointment of Officers – **T. Smith moved to appoint Paul Sokal as representative to the Addison County Solid Waste Management District to represent the Town of Panton. Z. Weaver 2nd. All approved. H. Hall moved to appoint Robert Moulton as Panton Fire Warden. T. Smith 2nd. All approved.** Open positions will be emailed to Panton residents and posted on Front Page Forum.
10. Board Communications – Rules should be followed when boards communicate.
11. Adoption of 2017 Panton LEOP – The Local Emergency Operations Plan has to be adopted every year by the Town. **T. Smith moved to adopt the LEOP. Z. Weaver 2nd. All approved.**
12. Correspondence – All correspondence was reviewed. BJ's liquor license was approved and signed by the Selectboard.
13. Adjourn – **T. Smith moved to adjourn at 8:00 P.M. H. Hall 2nd. All approved.**