

DRAFT
Town of Panton
Select Board Minutes
May 23, 2017 - 6:00 P.M.

In Attendance:

Select Board:

Teresa Smith

Zachary Weaver, Vice Chair

Administration:

Diane Merrill, Treasurer

Jean Miller, Clerk

Guests:

Katie Werthmann

Hans Vorsteveld

1. Call Meeting to Order – Z. Weaver called the meeting to order at 6:03 P.M.
2. Review/Approval of Minutes of May 9, 2017 – **Z. Weaver moved to accept the minutes of May 9, 2017. T. Smith 2nd. All approved.**
3. Citizen’s Comments (Opportunity to raise/address issues not on the agenda) - None
4. Brian Otley/GMP Update – B. Otley emailed that he was going to be out of Town. K. Werthmann gave an update on the work being done at Town Hall and the Town Garage. During the course of work at the Town Hall the insulators noticed a couple of leaks in the roof (pictures were taken of the leaks), nothing too serious. They wanted it brought to the Town’s attention. They will put in a change order and/or give a quote on the cost to do the repairs. It can then be decided if the work should go out for bids or be done while the contractors are still working here.
The lights upstairs at Town Hall have become a slight issue. If the lights are rewired, they would need to be sent out to be recertified and the cost and time could be excessive and the Town might not be able to use them after the rewiring because there is a possibility they wouldn’t be certified. It’s felt that buying new lights would be the best way to go regarding cost and time. **T. Smith moved to order seven and purchase five new medium size pendant lights costing \$192. Z. Weaver 2nd. All approved.** The lights that were there were three different sizes and did not match. In the contract two new lights were to be purchased by the contractor, that is why seven are being ordered and only five will be charged to the Town as a change order.
5. Church Signage – Z. Weaver gave an update after contacting the state. The Church will have to remove the current signs and apply for a State permit to put up State regulated signs. If the Church doesn’t take the signs down the State will and then send a bill to the Church for the removal. An email will be sent to E. Carter regarding the signage with a link for the statutes, regulations and contact information of who to talk to if he has any questions.
6. Review/Approval of Bills and Time Sheets – Bills and timesheets were reviewed and approved.
Financials – Financials were reviewed. **T. Smith moved to accept the financials dated April 30, 2017 as presented by the Treasurer. Z. Weaver 2nd. All approved.**
It has come to the Town’s attention that the computer security is not adequate due to the new viruses and ransomware. After speaking with the Selectboard it has been decided that it would be in the Town’s best interest to have the IT people do the upgrade on the security system.
The portable air conditioner/heater/ dehumidifier is no longer needed in the Town office with the new heat pump that has been installed. A person had come in previously and asked about buying it. D. Merrill will contact her to see if she is still interested in purchasing it.
7. Correspondence – The Town has received a FY2018 Better Roads Category C Grant in the amount of \$40,000 for work on Adams Ferry Road that includes the following components per the grant application: Stream or Lake or Pond Bank Stabilization. All projects are undergoing an environmental review, if any project conditions arise

from this review, the Grant Agreement may include Special Conditions of construction. Work cannot begin until July 1, 2017 and the Town has received a fully executed Grant agreement from the Agency. All correspondence was reviewed.

8. **Adjourn – Z. Weaver made a motion to adjourn at 7:00 P.M. T. Smith 2nd. All approved.**