

DRAFT
Town of Panton
Select Board Minutes
January 24, 2017 - 6:30 P.M.

In Attendance:

Select Board:

Howard Hall, Chair
Zachary Weaver
John Viskup, Vice Chair

Administration:

Diane Merrill, Treasurer
Jean Miller, Clerk
Bob Groff, Town Auditor
Doug Dows, Town Auditor
David Raphael, Town Hall Committee & DRB
Katie Werthmann, Town Hall Committee
Paul Sokal, Rep. ACSWMD

Guests:

Fredrick Goodrich
Tom Telling, Telling & Associates
Samantha Hillman, Telling & Associates

H. Hall called the meeting to order at 6:32 P.M.

Review/Approve Minutes of January 10, 2017 – J. Viskup moved to accept the minutes of January 10, 2017 as written. Z. Weaver 2nd. All approved.

Public Comment – H. Hall is making some changes to the Public Comment section of the SB meetings. It will be a limited time. At this time if someone wants to talk about something that is not on the agenda, this is the time. The SB will determine what will be on the agenda. A citizen cannot ask the clerk to place them on the agenda to speak with the SB regarding an issue. They could come to the SB meeting and speak in the public comment section and the SB will decide if they need to schedule time on another agenda to address the issue. There will be no time slots. Everyone will need to arrive at 6:30 for the meeting.

H. Hall made a motion to move Tom Telling Final Audit Review to 6:35. Z. Weaver 2nd. All approved. H. Hall moved to add discussion of Proposed Article to the agenda under Town Hall Committee/Accessing the Cerf Grant. Z. Weaver 2nd. All approved.

Tom Telling Final Audit Review – T. Telling gave an overview of their audit of the Town's financial records. Their opinion stated that the records gave a fair account of the Town's funds. J. Viskup asked what their recommendations were regarding the Town having an audit every year. H. Hall told them that the timing of the audit was a problem because of all the other things that needed to be completed at the same time. H. Hall asked if a review of the financials would suffice and asked the cost difference between an audit and a review. D. Dows asked if the Town had a review either same firm or a different firm would they accept it as a starting point. If a clean opinion was given by another firm it would be fine. They will send estimates on the cost of a review and what it would look like. They were asked what their flexibility on doing the audit was and after they had gathered all the materials from the Town how long would they need to complete the audit. No definite answer was given.

J. Viskup moved to accept the financials reports given to the Town by Telling & Associates. Z. Weaver 2nd. All approved.

Paul Sokal/ACSWMD – P. Sokal wanted to update the SB to the fact the food scraps were going to have to be recycled/composted. The residents do not have to separate their food scraps from their trash till 2020. The haulers will have to make arrangements to take food scraps/compost separately from the trash by July 2017.

Town Hall Committee/Accessing the Cerf Grant – Proposed Article - D. Raphael, Town Hall Committee is asking to have the tax income from the Green Mountain Project and the \$15,000 that was given to the Town from Green Mountain Power be use toward Town Hall repairs/improvements. He is asking for the SB to allow the committee to access the

Cerf Grant in the amount of \$7500 to pay for design and engineering for the final cost estimate of the work to the cupola. This would consist of a design of a duplication of the original cupola with a steel frame made out of light weight durable architectural materials which would not require any structural changes to the roof. The committee is asking the SB to include an Article in the Town meeting warning to ask the residents to allow them to allot certain monies to and for a bond for repairs/improvements of the Town Hall. More work needs to be done on the proposed Articles.

J. Viskup made a motion to accept the request of the Town Hall to access the Cerf Grant for the sum of \$7500 for design/engineering work for the cupola and for the intent of the proposed Town Meeting Article for discussion and review to the next SB meeting to be held on January 31, 2017. Z. Weaver 2nd. All approved.

GMP – B. Otley Update - H. Hall had a discussion with Ben Marks, Town Attorney who has had a conversation with Charlotte Ansul and Brian Otley both from GMP. B. Marks said there will be more news to follow. It's moving slow. H. Hall encouraged him to express how disappointed the Town was with what has transpired to date regarding the evolve Panton. The feeling is that the Town has given them everything and to date has received nothing in return at this time. C. Ansul seemed to want to help work things out. There was another discussion regarding what would be encompassing the buildings, nothing has been worked out.

Review/Approval of Bills and Time Sheets - Bills and time sheets were reviewed and approved.

Financials – Financials were not presented at this meeting.

Budget Reviews – The proposed budget was reviewed. There were some discussions regarding the budget. There will be another meeting on Tuesday, January 31, 2017 to finalize the budget.

Articles for Town Report – There was a short discussion regarding the Articles for Town Meeting.

Correspondence – All correspondence was reviewed.

Certified Letters - One person came into the office and picked up their letter. A call will be made to the other person to see if they also come in and pick up theirs.

Adjourn – **J. Viskup moved to adjourn the meeting at 8:53 P.M. Z. Weaver 2nd. All approved.**