

Town of Panton
Personnel Committee Minutes
August 6, 2014/7:00 P.M.

In Attendance:
Howard Hall, Co-Chair
Beth Tarallo, Co-Chair
Paul Sokal
Heidi Mahoney

7:05 H.Hall called meeting to order
Discussion ensued on personnel policies needing to be written,
based on recommendations from VLCT.

Discussion ensued on priority of work, including policies, which
would benefit personnel:

1. Personnel policies
2. Updated review process for employees
3. Salary Scales
4. Annual Review process for personnel policies, review
process and salary scales

Discussion ensued on keeping in mind demands on management
when drafting policies. Committee to keep track of anticipated
demands on management in order to report this to SB along with
recommended draft policies.

Assignments on drafting various personnel policies divvied up.

Next meeting scheduled for 8/27/14 at 6:30pm.

8:30pm P.Sokal moved to adjourn. B. Tarallo seconded. Approved
and adjourned.