

Town of Panton Personnel Committee Meeting
Thursday, September 10, 2015 6:30 P.M. – Panton Town Offices
Draft Minutes

Attendance:

Howard Hall, Chair
Beth Tarallo
James Dayton
Paul Sokal

6:35 pm H. Hall called meeting to order.

H. Hall **motion** to add review of 2/4/15 minutes to agenda prior to public comment. B. Tarallo seconded. Approved.

Review of 2/4/15 minutes:

H. Hall **motion** to approve minutes as drafted. J. Dayton seconded, all approved.

Public Comment:

None

Draft (from VLCT) Conflict of Interest Policy for Public Officials—discussion and review.

Draft reviewed and discussion ensued.

P. Sokal **motion** to recommend draft policy as amended to Select board for adoption. J. Dayton seconded. All approved.

Identify outstanding/new work for Personnel Committee

1) Discussion ensued re: doing draft salary scale (starting with a study).

Committee to start brainstorming a methodology; will add next steps to next meeting agenda.

2) Discussion ensued re: needs assessment for management of the town (what are our needs/what are the holes, what are coverage needs).

Next meeting schedule for Wednesday October 7 at 6:30 pm.

7:37pm H. Hall **Motion** to adjourn. B. Tarallo seconded. All approved.

