



Town of Panton Chartered 1761

3176 Jersey Street • Panton, VT 05491-9331

Ph: 802.475.2333 • Fax: 802.475.2785

Selectboard Meeting Minutes

Tuesday, November 10, 2020

6:30 pm

Selectboard Members present: Chair Howard Hall. Via Phone: Zach Weaver. Also present were Town Clerk-Treasurer Maggie McCormick, Road Foreman, Rick Cloutier, and Town Agent Sandy Fogg. Via Zoom; Emergency Management Coordinator Bob Groff.

1. Howard called the meeting to order at 6:41 p.m.
2. Additions/deletions to agenda: none
3. Approval of the minutes of the October 28, 2020 meeting. The minutes were tabled to the next meeting on November 24, 2020.
4. Public comments: none
5. Road Foreman's report:
 - Paving done.
 - Highway equipment is ready for winter.
 - Highway salt supply and availability secured for the season.
 - Bought 20-ton trailer from Dick Thurber for \$2500.00, worth \$8000.00. The trailer can fit the loader, excavator, and trucks.
 - Pickup brought to Denecker for service: Denecker determined the truck needs the rear brakes replaced and quoted \$600.00. Mechanic Chuckie Cushing quoted brakes at less than \$300.00 and will be asked to do the repair.
 - Rick is coordinating with GMP for use of a GMP bucket truck to remove the tree at corner of Jersey and Panton—needs bucket truck because of proximity to power lines. GMP will not remove the tree because they do not think it affects their lines.
 - Rick will need an auger to install the solar light in Park & Ride lot on Jersey Street.
 - Rick to provide current cost to build salt shed and storage shed to the Selectboard.
 - Rick will install plastic sheeting near the fuel tanks to prevent snow from making them inaccessible.
 - Winter storage for equipment: the two trucks, the loader, and the grader fit inside the garage but will need to be moved for daily operations. Addison will store the street

sweeper at their garage. There is no storage available at Vergennes garage. The two trucks, loader, and grader fit inside garage but will need to be moved for daily operations. Rick will continue to seek storage with other towns.

- Rick asked that the employee holiday schedule be revisited with nine fixed holidays and three floating holidays.
 - Rick requested the Selectboard meeting time be changed to 5:30 p.m. The Selectboard agreed to take up the matter.
 - Rick is preparing Pantons mutual aid agreement with regional municipalities for equipment "share" in response to Covid 19. The agreement will be discussed at the Road Foreman Meeting via Zoom on November 18, 2020.
 - Rick reported measuring the Pease Road right of way (ROW) to ensure that the nearby property owner was not encroaching on the ROW. Waitsfield Telecom is right on the edge of the Road ROW.
6. Community funding request process and Town Meeting format:
- Discussed revising process for requesting community funding and obtaining petition signatures during Covid-19. This issue was tabled to the next meeting on November 24, 2020.
7. ACCUD representative
- At the Selectboard's suggestion, Maggie has asked Beth Tarallo to be Pantons ACCUD representative. Maggie will also reach out to Dave Sullivan and possibly to the Town of Pantons email list.
8. Clerk-treasurer's report
- Finances: tax payment deposit of \$295,441.27 on 11/10.
 - Zoning administrator position update: no applicants. Maggie shortened the job description, added wage and approximate hours at 10/week. Will re-post in FPF, VLCT, and possibly to Craigs List
 - Silloway will schedule the approved software updates and conduct IT security review.
 - Casella contracted to begin bi-weekly pick up at Town Hall
 - Howard asked if payment had been received for the flood event at Town Hall. Maggie answered it had.
 - FY21-22 Town budget meetings will begin the third week of November.
9. Communications
- Tree Warden David Raphael submitted a report to the Selectboard about the trees on South Road. Town representatives will view the area and then review findings and options with the property owner adjacent to the ROW.
 - Howard has had preliminary discussions with town officials from Ferrisburgh and Waltham about Vergennes boundaries to determine a possible path forward to resolving actual town lines.
 - Town attorney Benji Putnam provided a draft agreement for the Turkey Lane ROW to be discussed in executive session.
 - Selectboard to sign Clerk-Treasurer appointment.
 - Howard made a motion to move the start time for Selectboard meeting to 5:30 p.m. on the 2nd and 4th Tuesday of each month for a trial period length to be determined, starting with the November 24, 2020 meeting. Zach seconded. All in favor; the motion passed.

- Emergency Management Coordinator Bob Groff reported on the increase in Covid-19 cases in Vermont and that Vermonters who participate in non-essential travel outside of Vermont will be required to quarantine for no less than 7 days provided they have a negative Covid test at the end of the 7-day period. Non-essential travel by people from other states into VT will also be required quarantine for no less than 7 days provided they have a negative Covid test at the end of the 7-day period.
- Howard thanked Bob for his work
- HH thanked MM for the election effort
 - Maggie will investigate acquiring a tabulator and the cost of programming it for elections in advance of Town Meeting.

10. Review/approval of accounts payable warrant, timesheets & payroll warrant. Howard made a motion to accept the warrants. Zach seconded. All in favor; the motion passed. Maggie will sign on behalf of Zach.

- Zach will come to Town Hall this week to sign the clerk appointment form.

11. Howard made a motion to go into executive session for the purpose of discussing potential litigation. Zach seconded. All in favor; the motion passed and the Selectboard went into executive session at 7:25 p.m. Town Agent Sandy Fogg was asked to remain for the executive session.

- Zach made a motion to return to open session. Howard seconded. All in favor; the motion passed and the Selectboard returned to open session at 7:40 p.m.

12. Adjournment: Zach motioned to adjourn the meeting. Howard seconded. All in favor; the motion passed and the meeting adjourned at 7:41 p.m.

Respectfully submitted,
Maggie McCormick
Town Clerk-Treasurer