



## ***Town of Panton Chartered 1761***

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**3176 Jersey Street, Panton VT 05491-9331**

**802.475.2333, Fax 802.475.2785**

Selectboard Meeting

March 13, 2018

Selectboard Member's present: Chair Howard Hall and Teresa Smith. Also present was Town Treasurer/Clerk Pam Correia, Road Foreman Rick Cloutier, John Viskup, and Doug Dows.

At 6:07pm, Howard Hall called the meeting to order.

2. Teresa Smith moved to accept the February 27, 2018 minutes, with no corrections. Howard Hall seconded. The motion passed.

3. Board Reorganizations/Appointments - Teresa Smith moved to appoint Howard Hall as the Chair of the Selectboard. Howard Hall seconded. The motion passed. Teresa Smith moved to appoint Zachary Weaver as the Vice Chair of the Selectboard. Howard Hall seconded. The motion passed. There were no other nominations. The Board will revisit the appointments at the March 27, 2018 Selectboard meeting.

4. Public Comment – There were no public comments.

5. Road Foreman Report - Rick Cloutier advised the Board that a lot of winter sand has been needed this winter and the winter road materials line in the budget is already over by approximately \$3000. Rick stated that he has gotten the dead trees cut on Jersey Street. He also stated that shelving for the storage container has been made and it is starting to be added. Rick will speak with RCI about moisture proof lights. Rick advised the Board that the new truck will be in in October and the plow, etc. will be on the truck within three weeks after the truck is in. Howard Hall asked if there are any factors that could change the value of the truck if it is used over the summer. Rick advised that there are no factors that could change the value. Howard Hall asked about the application for the culverts on Panton Road. Rick advised that he is waiting for the hydraulic study now. Rick advised the Board that the #1 thing he wants to get done is the project on the beach. Discussion followed about the culverts on Lake Road and the progress of the paving to be completed. The VLCT-Pacif Equipment Grant was briefly discussed.

6. Town Hall Committee – John Viskup stated that he would like to follow up with Meaghan McLaughlin at the National Bank of Middlebury to advise her how much money will need to be borrowed and to let her know what will be done. John advised that he has been in contact with Tyler Maynard from Applied Geology and the permit for the grey water tank is ready to go. Teresa Smith had questions about the numbers that came up at Town Meeting. She stated that the Board has not received any documentation from the State approving a permit for the grey water tank or any information about the \$6,500 expense to remove the grey water from the kitchen. John stated there he has also received estimated costs of \$1,250 for the holding tank and \$3,000 to \$5,000 for excavation. John advised the Board that he is here to assist and offered to get information for the Board. John stated that Applied Geology will need \$1,000 to scope out the site for the permit and he believes the next step would be to contact Tyler Maynard. John asked the Board for permission to contact Tyler. Howard Hall stated that the Board needs the information from the State saying that the Town can use the existing septic field and advised that this will be a good place to start. Howard explained the time frame that the documentation was needed for to be properly added to the Town Meeting warning. John advised that he will ask Tyler Maynard to submit the documentation in writing to the Selectboard. Further discussion ensued. John asked the Board if they would be acting on the bids from the McKernon Group and if the work will be done on the cupola or kitchen first. Howard advised that he has spoken with Justus Cameron from the McKernon Group about the bathroom and will meet with him Thursday or Friday of this week about the plans for the ADA bathroom with the pump up toilet. Howard advised that the stone work and railing in front of Town Hall and painting the walls still needs to be completed. Howard stated that the work on the bathrooms and ramp will be done first and that more funds were not allotted in the amendment. Teresa Smith stated that the work should be done on the bathrooms and ramp then the grey water septic. Teresa Smith moves to give Howard Hall permission to meet with Justus Cameron from the McKernon Group regarding the ADA bathroom. Howard Hall seconded. All in favor.

7. Review of Financials/Timesheets – The list of invoices and timesheets were reviewed.

8. Communications – Town Treasurer/Clerk Pam Correia advised the Board that she will be away on vacation April 4, 2018 to April 10, 2018.

The Board stated that the level of professionalism and tact at meetings needs to be addressed. The Board will draft an email to David Raphael regarding the Town Hall Committee. Teresa Smith stated that she would like to hold a Town social this summer after the ramp is done to discuss changing the time of the Annual Town Meeting.

At 7:37pm, Teresa Smith moved to adjourn the meeting. Howard Hall seconded. The motion passed unanimously.

Respectfully submitted,

Pam Correia  
Town Treasurer/Clerk