



Town of Panton Chartered 1761

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Selectboard Meeting

June 12, 2018

Selectboard Member's present: Chair Howard Hall and Teresa Smith. Also present was Town Treasurer/Clerk Pam Correia, Road Foreman Rick Cloutier, John Viskup, Bob Groff, Annie Hopper, Sean Willerford, Dennis Hopper, and Vickie Hopper.

At 6:32pm, Howard Hall called the meeting to order.

2. Town Treasurer/Clerk Pam Correia advised the Board that she had noticed she had omitted from the May 23, 2018 Selectboard meeting a motion the Board had made. The motion should have been included as "Zachary Weaver moved to use money from the Technology Fund to pay for the purchase of a new laptop and the labor. Teresa Smith seconded. The motion passed." Teresa Smith moved to approve the May 23, 2018 minutes, with the addition noted. Howard Hall seconded. The motion passed.

Howard Hall added an executive session regarding legal action to the agenda.

Howard Hall asked to add Annie Hopper to the agenda. The Hopper's requested a correction to the minutes. The Board agreed.

3. Road Foreman Report – Road Foreman Rick Cloutier advised the Board that ditching had been done on one side of Lake Street. Rick stated that Adams Ferry Road had been capped and chloride was added. He also stated that mowing as soon as possible and frequently will keep the poison parsnip down. Rick stated that work on the Town beach will start on Monday or Tuesday. He advised the Board that Patrick Clohessy of Country Home Revival looked at the garage for the installation of windows and will submit an estimate. Rick stated that the 2010 truck is still down after a month with no radiator and he will borrow a truck from the Town of Addison.

4. There were no public comments.

5. Board of Auditors Review of Reserve Funds – Bob Groff asked the Board for an explanation of the Town Hall Expenses incurred versus expending them to the town hall repairs and maintenance line. Howard Hall advised that the expenses the auditors are questioning come to approximately \$4,600 and the town hall maintenance line is budgeted for \$1,200. Town Treasurer/Clerk Pam Correia confirmed that all items were purchased and replaced. Howard Hall stated that it is a relevant decision to utilize the Town Hall Restoration Fund versus the operating fund and the expenses were to improve, enhance, make better, and that all budgetary items were not planned to be expended. The Board stated that the port-a-potty and bathroom repairs were needed to continue with the restoration of Town Hall, the countertop was blocking ADA access, and there needed to be 9-1-1 signs placed on the building. The Board also stated that the external message boards were rotten, did not fit, and needed to be replaced. In addition, the Board stated that the flag pole was done last year and the shade on the front door was installed to control the light and help with the closure of the office on Fridays. Teresa Smith added that the justification for using one fund over the other is because the expenses are part of the restoration and the items came up because we are restoring; therefore, making it more appropriate to use Town Hall funds. Further discussion followed regarding the use of Town Hall funds. Teresa clarified that voted articles are earmarked and money cannot be moved between funds. Howard stated that he appreciates the work the auditors are doing. John Viskup noted how nice the flowers in the front of Town Hall look.

6. Town Hall Committee – The Board took a tour of the Town Hall to observe the progress of the improvements being made to the building. Howard Hall stated that he would be attending the DRB meeting on June 14, 2018 in regards to the waiver for the handicap accessible ramp. The Board briefly discussed the waiver and digging of the pylons.

7. Review of Financials/Timesheets – The list of invoices and timesheets were reviewed.

8. Communications – There were no communications.

Howard Hall moved to go into executive session at 7:33pm. Teresa Smith seconded. Howard Hall moved to leave executive session at 7:45pm. Teresa Smith seconded. The motion passed. Action was taken regarding a Special Town Meeting.

At 7:45pm, Teresa Smith moved to adjourn the meeting. Howard Hall seconded. The motion passed unanimously.

Respectfully submitted,

Pam Correia
Town Treasurer/Clerk