



Town of Panton Chartered 1761

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Selectboard Meeting

August 8, 2018

Selectboard Member's present: Chair Howard Hall and Zachary Weaver. Also present was Town Treasurer/Clerk Pam Correia and Road Foreman Rick Cloutier.

At 6:35pm, Zachary Weaver called the meeting to order.

2. There were no additions, removals, or adjustments to the agenda.
3. The July 11, 2018 minutes were not accepted by the Board and tabled until the August 22, 2018 meeting when all Board members are present. Zachary Weaver moved to approve the July 25, 2018 minutes, Howard Hall seconded. The motion passed.
4. Road Foreman Report – Road Foreman Rick Cloutier stated that the paving on Lake Street is done and the beaver baffle went in on Slang Road, which will air on Channel 3 Tuesday night. Rick advised the Board that the work on the wall at Arnolds Bay will start next Tuesday. Howard Hall stated that he will call Eben Markowski regarding the work on the wall. Rick stated that he should have the dump trailer back soon to deliver the remaining snow fence. Howard reminded the Board that the Memo of Understanding still needs to be done in regards to the carriage barn being done by December 1st. The Board briefly discussed getting an estimated price to dispose of the cupola. Rick stated that he will start hauling winter sand after the work on the wall is done and the Town of Richmond offered to help. Rick also advised the Board that the area in front of the salt shed was paved, the truck is going up for warranty work on Monday, and the cost to fix the mower is \$1,300.
5. Highway Right-of-Way – The Board discussed a private water line installed by Tom Spencer without the Town's knowledge or approval inside the highway right-of-way. The Board discussed putting an ordinance in place and stated that they would like to talk more in depth about an ordinance at a future date. Zachary Weaver suggested working with Ashley Bishop

from the State of Vermont to send a letter to Tom Spencer that would incorporate the correct wording. The Board advised that they would also like the letter to go to the Vergennes Panton Water District and they stressed the importance of working together as municipalities. Zachary Weaver moved to contact Ashley Bishop to help draw up a letter that the Town can send to Tom Spencer and the Vergennes Panton Water District, Howard Hall seconded. The motion passed. Zachary stated that he does not feel that concerned since we can lean on the State. Howard Hall stated that a policy on curb cuts and culverts may be more appropriate.

6. There were no public comments.

7. Town Hall Committee – Howard Hall advised the Board that the panic bars have been installed on the upstairs doors of Town Hall, a cabinet will be installed in the clerk's storage area, and some labeling needs to be completed in the back room. Howard advised the Board that he contacted Waitsfield Champlain Valley Telecom regarding the fiberoptics at the Town Hall. The Board briefly discussed the cupola and whether the Town should spend money on a fiberglass cupola versus restoring it. Zachary Weaver stated that he is inclined to sit on the topic at this point. Howard Hall stated that he would like to save money, paint the building, and restore the floors upstairs.

8. Vergennes Recycling Contract - Howard Hall stated that the Town of Ferrisburgh has passed the Vergennes recycling contract. The Board briefly discussed the contract. Howard Hall moved to agree on the Vergennes recycling contract from July 1, 2018 through December 31, 2018. Zachary Weaver seconded. The motion passed.

9. FY2019 Fire Protection Agreement – The Board reviewed the contract and briefly discussed it. Howard Hall moved to accept the fiscal year 2019 fire contract. Zachary Weaver seconded. The motion passed.

10. Silloway Networks, Inc. Recurring Services Agreement – The Board briefly discussed the services agreement. The Board is in agreement to continue with the current contract and look around for other IT services that could be put out to bid for next year's budget. Zachary Weaver moved to approve the Silloway \$2,500 recurring service contract, Howard Hall seconded. The motion passed.

11. Jackman Fuels, Inc. Price Protection Contract – The Board briefly reviewed the price protection contract. The Board stated they would like Town Treasurer/Clerk Pam Correia to contact Brian Otle at Green Mountain Power to discuss the contract. The Board also requested that Pam ask Brian about the maintenance to the heat pumps in the Town Hall.

12. Telling & Hillman Engagement Letter – The Board expressed that they would like Town Treasurer/Clerk Pam Correia to contact the outside auditors to notify them that Telling & Hillman will be conducting the annual Town audit. Pam stated that Telling & Hillman are scheduled to complete the fieldwork October 2nd, 3rd, & 4th. Howard Hall moved to have

Teresa Smith complete the Fraud Inquiry of Government letter. Zachary Weaver seconded. The motion passed. Howard Hall moved to accept the June 30, 2018 audit letter, Zachary Weaver seconded. The motion passed.

13. FY19 Tax Rate – The Board briefly discussed the new tax rate for FY19. Zachary Weaver moved to accept the fiscal year 2019 tax rate, Howard Hall seconded. The motion passed.

14. Review of Financials/Timesheets – The list of invoices, timesheets, and June financials were reviewed. The Board asked about the Vorsteveld billing for the reimbursement of fireman hours billed due to a downed pole and power lines. Town Treasurer/Clerk Pam Correia asked the Board if she could transfer some funds from the Emergency Reserve Fund to cover the \$23,670.40 check payable to the McKernon Group and transfer the funds back once the cash flow increases. Pam stated that she expects to print the tax bills next week. The Board stated that they would rather Pam communicate with the McKernon Group asking them if they would be ok with the Town holding the check approximately 30 days until the cash flow increased. The Board was in agreement.

15. Communications

- ACSD Contract – Howard Hall conveyed to the Board that Vergennes Police Chief George Merkel would like to begin patrolling in the Town of Panton. Howard stated that presently the Town is in a contract with the Addison County Sheriff's Department for police coverage. Howard offered to have a private conversation with Chief Merkel and with the Board's permission asking him to explain what he is looking to do for the Town of Panton. Howard stated that coverage from the Vergennes Police Department could include investigations and coverage for seven days a week. Howard advised that Chief Merkel wants to control five towns and hire another officer. Howard Hall moved to allow the Selectboard to have a conversation without any commitment to speak to the Vergennes Police Chief. Zachary Weaver seconded. The motion passed.

The Board discussed the idea of initiating a Facebook page and also using Instagram for Town business. Howard Hall advised the Board that "Moose" Porter stated that he does not want a fence now around his property because he does not want to be indebted to anyone; he would prefer to have two storage containers. Howard also advised the Board that the windows have been installed in the Town garage and the security cameras are now up at the Town garage. Howard stated that the new highway truck is coming in November.

At 7:51pm, Howard Hall moved to adjourn the meeting, Zachary Weaver seconded. The motion passed unanimously.

Respectfully submitted,

Pam Correia
Town Treasurer/Clerk

