



Town of Panton Chartered 1761

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Selectboard Meeting

November 13, 2018

Selectboard Member's present: Howard Hall and Teresa Smith. Also present was Town Treasurer/Clerk Pam Correia, Road Foreman Rick Cloutier, Kris Merchant, and Joe Duffy.

At 6:45pm, Howard Hall called the meeting to order.

2. There were no additions, removals, or adjustments to the agenda.
3. Teresa Smith moved to approve the October 23, 2018 minutes, Howard Hall seconded. The motion passed.
4. There were no public comments.
5. Road Foreman Report - Road Foreman Rick Cloutier stated that he only has the pickup and one Town truck right now. He stated that he is using Waltham's spare truck, but he must replace the hydraulic hose. Rick stated that the salt shed needs to be replaced and all the nails are rotted off. He advised the Board that the morning snow removal went well. Rick also advised the Board that he wants to change the Northern Hydraulic membership account to Harbor Freight. The Board discussed and confirmed that Rick will join a new membership with Harbor Freight. Rick stated that he should see the new truck in three to four weeks and advised the Board that it is in Barre right now. Rick advised the Board that he will pay for the new tires for the 2019 truck from the Tire Fund and that there is \$15,000 left for salt in the winter budget. Howard Hall briefly mentioned evaluations and the FY20 highway budget. Rick advised the Board that the Town garage phone does not work any longer.
6. Hosted Phone System Proposal - Kris Merchant of Waitsfield & Champlain Valley Telecom presented a proposal for a new phone system and explained how the system would work. The Board discussed fiberoptic service and the option to buy versus rent new phones.

7. Town Hall Committee - Joe Duffy of Church Specialties, LLC brought pictures of various cupolas to show the Board. Joe explained to the Board that blue prints could be drawn up for approval before anything is done and a proposal could then be developed. The Board advised that they have x amount of dollars to spend, they would like the cost to be reasonable, and have the new cupola look good. Joe stated that he can give the Board a quote to replace the existing cupola which would include the build and transport, but the Town will need to hire a crane. Further discussion was held regarding the details of the cupola. Joe advised the Board that it would take a month to do the shop drawings, the engineering, and then plans could be resubmit to the Board for final approval. Joe stated that he wouldn't need more than six months to get the cupola to Pantan and that it could be delivered by the summer of next year. Joe advised the Board that he would be happy to provide a quote that he expects to be approximately \$50,000 and added that a contractor will be needed to prepare the building to receive the cupola. Teresa Smith asked if a full-size cupola is needed to be put back up. The Board further discussed reducing the size which they believe could be another way to save money while maintaining the integrity of the cupola. The Board stressed that they want options to visualize. Teresa stated that she would like to see frontal drawings showing the full size and one 75% reduced. Joe requested that the Board send him a photograph with dimensions, he will do a couple of renderings, and provide a proposal. Teresa stated that this was all very encouraging.

8. Review of Financials/Timesheets - The list of invoices and timesheets were reviewed.

9. Communications - Town Treasurer/Clerk Pam Correia presented to the Board a letter she received on October 25, 2018 from J. Douglas Dows announcing his resignation as Town Auditor effective immediately due to ongoing health challenges.

Howard Hall inquired if Kevin Sullivan had been in to sign the Memorandum of Understanding relating to the carriage barn. After a brief discussion, Howard stated that if Kevin does not bring the \$1,000 check in by the next Selectboard meeting, he will be moving on with the Board's approval.

The Board further discussed what will be done with the old cupola. The Board stated that the old cupola will not be going back up and someone could take it if they wanted to. The Board stated that they do have drawings to replace it with a new one. The Board would like to put a notice on Front Porch Forum for anyone that would like to take the old cupola and request a \$1,000 deposit to hold until the old cupola is gone. The Board would like to also set a hard deadline of January 1, 2019 for anyone to express their interest in taking the old cupola away.

The Board briefly discussed the new FY19/20 budget and plans to hold a budget work session on November 20, 2019. Town Treasurer/Clerk Pam Correia presented the Board with the June 30, 2018 draft financial statements for their review. Pam inquired about the possibility of hiring an additional person to take the Selectboard minutes.

At 8:05pm, Teresa Smith moved to adjourn the meeting, Howard Hall seconded. The motion

passed unanimously.

Respectfully submitted,

Pam Correia
Town Treasurer/Clerk