



Town of Panton Chartered 1761

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Selectboard Meeting

December 11, 2018

Selectboard Member's present: Howard Hall, Zachary Weaver, and Teresa Smith. Also present was Town Treasurer/Clerk Pam Correia, and Road Foreman Rick Cloutier.

At 6:34pm, Howard Hall called the meeting to order.

2. There were no additions, removals, or adjustments to the agenda.
3. Zachary Weaver moved to approve the November 20, 2018 minutes, Teresa Smith seconded. The motion passed. Teresa Smith moved to approve the November 27, 2018 minutes, Zachary Weaver seconded. The motion passed. Teresa Smith moved to approve the December 4, 2018 minutes, Howard Hall seconded. The motion passed.
4. There were no public comments.
5. Road Foreman Report – Road Foreman Rick Cloutier stated that the fuel tank in the Town Garage is leaking and needs to be replaced. He also reiterated that the garage door at the Town Garage broke and is being repaired. Rick stated that both of these things came unexpectedly and he would like to use the necessary funds to cover these expenses from the Emergency Reserve Fund. Rick stated that in regards to the five-year paving plan, he should be paving two miles a year but believes that he is so far behind where he should currently be. The Board briefly discussed the Highway budget. Rick stated that a hearing is needed to change the speed limit if fog lines are not done.
6. Town Hall Committee – Howard Hall advised the Board that he has a call in to Joe Duffy of Church Specialties regarding the cupola, but he has not heard back from him yet.
7. Hosted Phone System Agreement – Town Treasurer/Clerk Pam Correia presented the Board with the agreement from Waitsfield and Champlain Valley Telecom for the new hosted phone

system. The Board discussed briefly. Zachary Weaver moved to accept the five-year term, Teresa Smith seconded. The motion passed.

8. Review of Financials/Timesheets – The list of invoices and timesheets were reviewed. The Board briefly discussed the list of delinquent taxes. Teresa Smith moved to approve Christmas bonuses for full-time employees in the amount of \$400 and for part-time employees in the amount of \$200 for a total of \$1,600, Zachary Weaver seconded. The motion passed.

9. Communications – Howard Hall presented a letter regarding changes in the trash and recycling drop-off to possibly be sent out to Panton residents. The Board discussed further. Zachary Weaver moved to accept the letter, Teresa Smith seconded. The motion passed. The Board discussed the FY2019/20 proposed budget. Zachary Weaver moved to approve a maximum of three percent for wage increases, Teresa Smith seconded. The motion passed. Zachary Weaver moved to use the Emergency Reserve Fund for the garage door and fuel tank, Teresa Smith seconded. The motion passed.

10. The Executive Session was not held.

At 8:35pm, Zachary Weaver moved to adjourn the meeting, Howard Hall seconded. The motion passed unanimously.

Respectfully submitted,

Pam Correia
Town Treasurer/Clerk