



Town of Panton Chartered 1761

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Selectboard Meeting

January 8, 2019

Selectboard Member's present: Howard Hall, Teresa Smith, and Zachary Weaver. Also present was Town Treasurer/Clerk Pam Correia, Road Foreman Rick Cloutier, Bob Groff, Paul Sokal, Barbara Fleming, and Ron Childers.

At 6:39pm, Howard Hall called the meeting to order.

2. There were no additions, removals, or adjustments to the agenda.
3. Zachary Weaver moved to approve the December 11, 2018 minutes, Teresa Smith seconded. The motion passed. Howard Hall moved to approve the March 6, 2018 Town Meeting minutes with corrections. Howard stated that Diane Raphael should read Diana Raphael; under Article 2, siting should read citing; FEMA should read ELOP; Better Back Roads should read Better Roads; and the wording "Bill H911 and" should be omitted. Zachary Weaver seconded the motion. The motion passed. Teresa Smith moved to approve the July 23, 2018 minutes, Howard Hall seconded. The motion passed.
4. Public Comment – Ron Childers spoke about the delinquent taxes due on his properties and gave the Board an update on his progress.
5. Public Records Policy – Paul Sokal spoke about a list of documents referencing a set of standards for public records. Paul stated that the Town is absent of a policy that is needed since no records can be destroyed. Howard Hall stated that the Board needs to get a written policy developed.
6. Road Foreman Report – Road Foreman Rick Cloutier advised the Board of the status of an employee evaluation. The Board discussed a resolution to the matter. Rick stated that he had spoken with Allen May of Better Roads regarding the MRGP (Municipal Roads General Permit) inventory grant. Rick advised that he could see the Class 2 money for the grant going away and that it is up to the Legislature. Rick advised the Board that he will have the Five-Year Paving Plan completed after the Board has finished finalizing the FY19/20 budget. An issue relating to a sign on Lake Street was discussed and Rick confirmed that the sign was there. Rick advised the Board that the new truck will be lettered in approximately three to four weeks and the installation of the radios is a month and a half out. Rick stated that the Class 4 Road by the Jackson Farm on Jackson Road is closed. Howard Hall stated that a list of the assets on Town property should be updated.
7. 2019 Certificate of Highway Mileage – The Board briefly reviewed the 2019 Certificate of Highway Mileage. Road Foreman Rick Cloutier also reviewed the certificate and stated that there

were no changes. Teresa Smith moved to accept the 2019 Certificate of Highway Mileage, Zachary Weaver seconded. The motion passed.

8. Delinquent Taxes – Delinquent Tax Collector Barbara Fleming updated the Board on each of the delinquent taxpayers currently on the delinquent tax list.

9. Town Hall Committee – Howard Hall stated that he had called Brown’s Crane Service and learned that the cost to rent a lift to replace the cupola is \$150 per hour. The Board further discussed the costs of replacing the cupola and suggested calling the people at the Cerf Grant to see if they will give the Town the \$15,000 to knock down the cost. Teresa Smith moved to contact the Cerf people and find out if the \$15,000 is still viable, Zachary Weaver seconded. The motion passed. The Board discussed the size of the cupola. Zachary Weaver moved to go with Bid #2 of the replica cupola, Teresa Smith seconded. The motion passed. The Board stated that they will further discuss the funding before signing the contract.

10. Town Meeting Warning – The Board reviewed and briefly discussed the draft 2019 Town Meeting Warning.

11. Review of Financials/Timesheets – The list of invoices, timesheets, and November financials were reviewed. Teresa Smith moved to approve the transfer of money needed from the Highway Equipment Fund to cover the Tenco bill for the 2019 Mac truck, Zachary Weaver seconded. The motion passed.

12. Adopt FY19/20 Budget – The Board discussed the final draft of the FY19/20 budget and using the funds presently in the Town Hall Restoration Fund to put toward the cupola. Teresa Smith moved to accept as written with notification of any change in the numbers, Zachary Weaver seconded. The motion passed.

13. Communications – The Board briefly discussed and made a determination on the Town Report Dedication. Town Treasurer/Clerk Pam Correia informed the Board that the fiber optic service for the new phone system will be installed on January 16, 2019. Pam also advised the Board that she had arranged a visit with Amber Baker from NEMRC in December and stated that Amber noted Pam’s books are in good shape. Pam also updated the Board regarding the problem with the new furnace at the Town Hall.

At 8:56pm, Zachary Weaver moved to adjourn the meeting, Teresa Smith seconded. The motion passed unanimously.

Respectfully submitted,

Pam Correia
Town Treasurer/Clerk