



## ***Town of Panton Chartered 1761***

**3176 Jersey Street, Panton VT 05491-9331  
802.475.2333, Fax 802.475.2785**

Selectboard Meeting

January 22, 2019

Selectboard Member's present: Chair Howard Hall, Zachary Weaver, and Teresa Smith. Also present was Town Treasurer/Clerk Pam Correia, Paul Sokal, and Matt Chabot.

At 6:36pm, Howard Hall called the meeting to order.

2. There were no additions, removals, or adjustments to the agenda.
3. Teresa Smith moved to approve the January 8, 2019 minutes, with no corrections. Zachary Weaver seconded. The motion passed.
4. Public Comments – There were no public comments.
5. Public Records Policy – Paul Sokal presented to the Board a draft plan for adopting a public records policy. The Board discussed making a policy that can be amended. Paul Sokal suggested that the external auditors look over the draft retention spreadsheet. The Board tabled the enactment of the Public Records Policy until May when they will access that it is on track to begin June 1, 2019.
6. Vergennes Fire Contract – Howard Hall asked Vergennes Town Manager Matt Chabot how the fire contract is calculated from the other towns. Howard also asked about burn permits and fire service reimbursements. Matt stated that the fire contract is similar to the recycling contract where Vergennes pays a 50 percent share and the other communities pay an equal amount with the exception of Ferrisburgh and Addison paying a smaller share due to having their own fire departments. The Board stated that they would like to confirm what the Town is paying for. Matt stated that the new pumper truck will have to be incorporated into future contracts and the budget cycle also comes into play. He stated that he will get back to the Board with an answer to clarify their question. The Board discussed the costs incurred regarding legal versus illegal burning. Matt stated that since he does not know if there is some other process in place, he

would like to look into who is getting approved burn permits with Vergennes Fire Chief Jim Breuer.

The Board briefly discussed the new economic corridor and its benefits.

7. Vergennes Area Rescue Squad Contract – The Board tabled any discussion regarding the VARS contract as there was not a representative from the squad present.

8. Town Hall Committee – Howard Hall stated that the cupola is on a steady course and if the budget passes, then the Board can go forward. The Board briefly discussed the Cerf Grant and getting in contact with them.

9. Adopt 2019 Town Meeting Warning – The Board reviewed the 2019 Warning for the March 4<sup>th</sup> Town Meeting. Teresa Smith moved to approve the Warning of the Town Meeting, Zachary Weaver seconded. The motion passed.

10. Review of Financials/Timesheets – The list of invoices, timesheets, and December financials were reviewed.

11. Communications – The Board discussed topics for the Town newsletter they would like mailed to Panton residents.

At 7:48pm, Teresa Smith moved to adjourn the meeting, Zachary Weaver seconded. The motion passed unanimously.

Respectfully submitted,

Pam Correia  
Town Treasurer/Clerk