



## ***Town of Panton Chartered 1761***

**3176 Jersey Street, Panton VT 05491-9331**

**802.475.2333, Fax 802.475.2785**

Selectboard Meeting

August 12, 2019

Selectboard Member's present: Howard Hall and Zachary Weaver. Also present was Town Clerk/Treasurer Pam Correia.

At 6:35pm, Zachary Weaver called the meeting to order.

2. There were no additions, removals, or adjustments to the agenda.
3. Zachary Weaver moved to approve the July 22, 2019 minutes, with no corrections. Howard Hall seconded. The motion passed. Howard Hall moved to approve the July 29, 2019 minutes, with no corrections. Zachary Weaver seconded. The motion passed. The Board tabled the approval of the August 5, 2019 minutes.
4. Public Comment – There were no public comments.
5. Road Foreman Report – Road Foreman Rick Cloutier was not present.
6. Class 4 Highway Ordinance & Use of Public Right-of-Way Ordinance - The Board discussed the proposed Class 4 Highway Ordinance and the proposed Use of Public Right-of-Way Ordinance. Pam Correia confirmed for the Board that per discussions with Town Attorney Jim Carroll, he recommends keeping the Class 4 Highway Policy as a policy only. She advised the Board that the Class 4 Highway Policy is a set of standards and guidelines to apply going forward in connection with its class 4 roads. Pam added that the Use of Public Right-of-Way Ordinance will take care of enforcement issues if a class 4 highway is used and damage has been caused. The Board briefly discussed the Notice of Ordinance Adoption and no further discussion followed. Zachary Weaver moved to adopt the Use of Public Right-of-Way Ordinance. Howard Hall seconded. The motion passed.
7. Review/Approval of Accounts Payable Warrant & Timesheets – The list of invoices and timesheets were reviewed. Howard Hall wondered what park David Miner was paid to mow. Pam Correia confirmed that David used the mower with the long arm to mow the hill in the park across from the old Panton Store that is donated by the Vorsteveld family.

Pam Correia advised the Board that \$30,506.49 was the balance above the retreatment budget line for the paving work done on Jersey Street and is seeking the Board's authorization to cover the expense from the Highway Project Fund. There was no further discussion. Howard Hall moved to move the remaining balance for the Jersey Street paving bill from the Highway Project Fund, Zachary Weaver seconded. The

motion passed.

Pam Correia advised the Board that a total of \$18,400.11 was needed for the cupola installation from the Town Hall Restoration Fund to cover the cupola structural work by The McKernon Group and the manlift rental from Brown's Rental Service as well as stone purchased from Pikes for the rear parking/driveway along Town Hall and mulch purchased from VNAP for the Town Hall. The Board briefly discussed a few remaining improvements they would like to do at the Town Hall and stated they would like to leave no less than a \$2,000 balance remaining in the Town Hall Restoration Fund to complete the improvements. Zachary Weaver moved to move from the Town Hall Restoration Fund to cover those expenses. Howard Hall seconded. The motion passed.

8. Communications – Howard Hall advised the Board of upcoming health insurance increases. He also stated that the Town has an obligation to put in a new dirt, gravel driveway for Claudia Allen to replace the old one along the Town Hall building. He added that there are no right-of-way issues, there are trees to be removed, and the solar light on the parking lot will be fixed. Howard stated that he would like to write a letter to Campbellsville, who transported the new cupola from Kentucky, and express what a great job Randy & Chuck from Campbellsville did.

Howard Hall advised the Board that Helmer and Mary Korb are communicating through their attorney by email regarding Turkey Lane. Howard expressed that the Korb's have no power to talk to the Town attorney regarding this matter and are not authorized to expend funds. Howard added that the Board would like the Korb's to come directly to the Selectboard to discuss any issues.

Pam Correia presented Jackman's Winter Price Protection Agreement to the Board. She stated that it was due by August 10<sup>th</sup> and the Board requested Pam contact Jackman's to extend the deadline and also communicate with Brian Otley from Green Mountain Power regarding the heating and electric arrangement previously put into place.

Pam Correia presented to the Board for their signatures the FY2020 Better Roads Category C Grant Agreement which was previously approved by the Board on October 23, 2018 and the FY2020 Municipal Highway Structures Grant Agreement which was previously approved by the Board on February 26, 2019. There was no discussion.

The Board briefly discussed the Town Hall improvements, expressing their hopes of giving Carolyn Weir from the Cerf Foundation a tour of the building and would also like to thank her. Zachary Weaver moved to draft a letter of gratitude to the Cerf Foundation. Howard Hall seconded. The motion passed.

Brief discussion ensued regarding the Turkey Lane right-of-way.

At 7:07pm, Zachary Weaver moved to adjourn the meeting, Howard Hall seconded. The motion passed unanimously.

Respectfully submitted,

Pam Correia  
Town Clerk/Treasurer