



## ***Town of Panton Chartered 1761***

**3176 Jersey Street, Panton VT 05491-9331  
802.475.2333, Fax 802.475.2785**

Selectboard Meeting

November 12, 2019

Selectboard Member's present: Howard Hall and Teresa Smith. Also present was Town Clerk/Treasurer Pam Correia and Bob Groff.

At 6:30pm, Howard Hall called the meeting to order.

2. There were no additions, removals, or adjustments to the agenda.
3. Teresa Smith moved to approve the October 21, 2019 minutes, with no corrections. Howard Hall seconded. The motion passed. Teresa Smith moved to approve the October 26, 2019 minutes, with no corrections. Howard Hall seconded. The motion passed.
4. Public Comment – There were no public comments.
5. Road Foreman Report – Road Foreman Rick Cloutier was not available.
6. Highway Salt/Storage Shed – Pam Correia reported to the Board that in regards to the highway salt/storage shed damaged on October 17, 2019, she had received feedback from VLCT stating that upon the review of the report from J Dyke & Company, the total cost of repairs amount to \$10,777.53. Pam added that VLCT is in the process of issuing a payment to the Town in the amount of \$9,001.26 which has considered depreciation and the deductible. Pam also noted that any repairs need to be completed within 180 days. Pam advised the Board that Rick Cloutier has received one estimate and is also waiting for two others. Howard Hall recognizes that the Highway Department needs a salt shed, protection for equipment, and is in an emergency situation. The Board discussed the urgency of replacing the salt/storage shed and the possibility of including replacement costs into the upcoming budget. Teresa Smith stated that the need for a new salt/storage shed has been a long time coming and the Board must move forward. Pam advised the Board that, at this time, the interest rate on borrowing the funds would be 3.03% and adjust after five (5) years. The Board discussed renaming the Town Hall Restoration Fund to

Building Maintenance Fund; therefore, covering all Town buildings. Bob Groff stated his agreement with the name change and asked for clarification that the solar field money goes into the General Fund of which the Board confirmed.

7. Review of Employee Holidays – Pam Correia presented to the Board a list of three employee holidays to consider as fixed holidays to take the place of the three existing floating holidays which would then result in nine fixed employee holidays. Brief discussion followed. Teresa Smith moved to change the three floating holidays into fixed holidays and would be set as President’s Day, Columbus Day, and Veteran’s Day, Howard Hall seconded. The motion passed.

8. National Multiple Sclerosis Society Request to Use Town Roads – Pam Correia presented to the Board a request from the National Multiple Sclerosis Society asking permission to use Town roads for the 2020 Bike MS Green Mountain Getaway event on August 15, 2020. Teresa Smith moved to allow the Multiple Sclerosis Society to use Town roads for the use of bikes to ride through, Howard Hall seconded. The motion passed.

9. Review/Approval of Accounts Payable Warrant & Timesheets – The list of invoices and timesheets were reviewed.

10. Communications – The Board briefly discussed the classification of South Road. Pam Correia advised the Board that Telling & Hillman are hoping to have the draft FYE 2019 Financial Statements to the Town by Thanksgiving. Pam advised the Board that an insurance claim was submitted to VLCT regarding an incident that happened on Pease Road with a down tree during the Halloween storm. Bob Groff stated that he would like to come back to address the Board regarding the designation of an emergency shelter within the Town.

At 7:02pm, Howard Hall moved to enter executive session to discuss pending litigation under the provisions of 1 VSA § 313(a)(1)(F) of the Vermont Statutes, Teresa Smith seconded. The motion passed.

At 7:16pm, Teresa Smith moved to leave executive session, Howard Hall seconded. The motion passed.

Teresa Smith moved to hire a surveyor to survey the disputed Turkey Lane properties at the recommendation of the Town’s attorney, Howard Hall seconded. The motion passed.

At 7:20pm, Teresa Smith moved to adjourn the meeting, Howard Hall seconded. The motion passed unanimously.

Respectfully submitted,

Pam Correia  
Town Clerk/Treasurer

