



Town of Panton Chartered 1761

3176 Jersey Street, Panton VT 05491-9331

802.475.2333, Fax 802.475.2785

Selectboard Meeting

March 10, 2020

Selectboard Member's present: Howard Hall and Teresa Smith. Also present was Town Clerk/Treasurer Pam Correia, Road Foreman Rick Cloutier, Bob Groff, and Sharon Ashcraft.

At 6:34pm, Howard Hall called the meeting to order.

2. Additions, removals, or adjustments to the agenda - The Board amended the agenda to add an executive session for employee evaluation and probable litigation under the provisions of 1 VSA § 313(a)(3) and 1 VSA § 313(a)(1).

3. Appoint Selectboard Chair for 2020/2021- Teresa Smith moved that Howard Hall is Selectboard Chair for 2020/2021, Howard Hall seconded. The motion passed. Howard Hall moved to appoint Teresa Smith as Vice Chair for the Town of Panton, Teresa Smith seconded. The motion passed.

4. Regarding Item #6, Finalization of Security Cameras, in the February 25, 2020 Selectboard meeting minutes, the Board would like to strike the mention of names. Howard Hall moved to approve the February 25, 2020 minutes as corrected, Teresa Smith seconded. The motion passed. Teresa Smith moved to approve the February 25, 2020 Public Hearing minutes as written, Howard Hall seconded. The motion passed.

5. Public Comment – There were no public comments.

6. Road Foreman Report – Rick Cloutier advised the Board that the Mac truck will be taken up to Barre for warranty work and he is presently trying to find some gravel, but it is still early. The connecting segments for Class 4 roads was discussed as well as the recent fuel spill. The Highway Crew is working on getting their Spring work lined up. The Board briefly discussed the garbage on Arnold Bay Road. Howard Hall thanked Road Foreman Rick Cloutier for his help in getting ready for Town Meeting and noted there will be a special election for the highway salt shed.

7. ACSD Deputy Report - There was no representation from the Sheriff's Department.

8. Adoption of Proposed Amendments to the Town Plan – A public hearing was held on February 25, 2020 to hear any public comment on the proposed amendments to the Town Plan. The Board discussed noting the changes to the plan in bold or striking them in red and will convey to the Planning Commission. Howard Hall moved to adopt the Town Plan changes and updates to Section

9, 10, and 11. Teresa Smith seconded. The motion passed.

9. Approval of Local Emergency Management Plan (LEMP) – Bob Groff joined the Board to share changes made to the LEMP. He noted that the changes include a section about emergency responders, pandemics, and a procedure in place for community sheltering. The Board expressed concern for vulnerable populations and people that need assistance but cannot find a shelter. The installation of lock boxes were discussed for the Town Hall and Highway Garage in order to enter the buildings without using an axe. The recent fuel spill was further discussed as well as ensuring that the rules, regulations, and reportable quantity are all followed. Howard Hall moved to accept the Local Emergency Management Plan Municipal Adoption Form for the Town of Pantton, Teresa Smith seconded. The motion passed.

The Board briefly discussed precautions in reaction to the Coronavirus pandemic.

10. Appointment of Elected Town Officers/Representative and Alternate to ACSWMD – The Board tabled the appointment of Elected Town Officers to the next regular scheduled Selectboard Meeting when the full Board is present. The Board briefly discussed the appointment of the Addison County Solid Waste Management District representative and alternate. Howard Hall moved to keep the ACSWMD representative and alternate representative the same, Teresa Smith seconded. The Representative currently is Paul Sokal and the current Alternate Representative is Todd Presson.

11. Review/Approval of Accounts Payable Warrant & Timesheets – The list of invoices and timesheets were reviewed. Pam Correia confirmed with the Board that they wanted her to be paid for the time lost on March 4, 2020 and March 5, 2020 due to an injury without using any of her own PTO time. Howard Hall moved to pay Pam Correia, Clerk/Treasurer the full 8 hours for Wednesday & Thursday, Teresa Smith seconded. The motion passed.

12. Communications – Sharon Ashcraft shared with the Board a grant program from the State parks that could possibly be used for the South Road survey.

At 7:21pm, Howard Hall moved to enter executive session for the purposes of employee evaluation and probable litigation under the provisions of 1 VSA § 313(a)(3) and 1 VSA § 313(a)(1), Teresa Smith seconded. The motion passed.

Pam Correia exited the meeting.

At 7:55pm, Howard Hall moved to leave executive session and adjourn the meeting, Teresa Smith seconded. The motion passed unanimously. No action was taken.

Respectfully submitted,

Pam Correia
Town Clerk/Treasurer