



## ***Town of Panton Chartered 1761***

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Selectboard Zoom Meeting

May 12, 2020

Selectboard Member's present: Howard Hall, Teresa Smith, and Zachary Weaver. Also present was Town Clerk/Treasurer Pam Correia, Road Foreman Rick Cloutier, Bob Groff, Alexandra Fogg, and Geoffrey Nelson.

At 6:35pm, Howard Hall called the meeting to order.

2. There were no additions, removals, or adjustments to the agenda.
3. Teresa Smith moved to accept the April 28, 2020 minutes as written, Zachary Weaver seconded. All in favor, the motion passed.
4. Public Comment – There were no public comments.
5. Road Foreman Report – Rick Cloutier advised that the Highway Department is finishing up the Grants in Aid from last year and are working on odds and ends until the Town has a clearer financial picture. Rick suggested working on crack sealing on the good roads instead of paving this year and use a portion of the money from the Capital Equipment Fund to cover the expense. He also suggested replacing culverts on Lake Street, Allen Road, and Jackson Road since the culverts and materials are here. The Board is in agreement and briefly discussed finishing up projects such as signs and moving the stones in front of the Town Hall. The Board discussed the Right-of-Way permit submitted by Green Mountain Power regarding the installation of an osprey nest. Rick explained that the telephone pole is a foot out of the Town right-of-way and the property owner did not have a problem with placing the pole on their property out of the Town right-of-way. Teresa Smith stated that she wanted to publicly thank Rick Cloutier and Chris Dion for taking trees down on Hopkins Road that were causing a problem. Howard Hall shared that the City of Vergennes is preparing to pave from the North end of the city to the South end of the city over a period of two days.

6. 2020 Paving Project – The Board briefly discussed paving under the Road Foreman Report.

7. Approval of Right-of-Way Permit – With no further discussion of the right-of-way permit submitted by Green Mountain Power, Teresa Smith moved to accept the permit for the usage of the osprey nest on the telephone pole, Zachary Weaver seconded. All in favor, the motion passed.

8. Recommendation of Town Health Officer – The Board expressed their appreciation for the hard work and dedication of Town Health Officer Geoffrey Nelson. Geoffrey noted that he will be happy to serve another term. With no further discussion, Zachary Weaver moved to make Geoffrey Nelson as our Town of Panton Health Officer, Teresa Smith seconded. All in favor, the motion passed. The Board briefly discussed short-term rentals within the Town in relation to safety, health, and financial obligations.

Geoffrey Nelson exited the meeting.

9. Appointment of Delegate & Alternate to ACRPC/Transportation Advisory Committee – The Board reviewed the current one-year terms set to expire June 30, 2020 of the Delegate and Alternate representing the Town of Panton on the Addison County Regional Planning Commission (ACRPC). Teresa Smith moved to nominate Jamie Dayton again as the Delegate, Zachary Weaver seconded. All in favor, the motion passed. Zachary Weaver moved to make David Raphael the Alternate for that committee, Teresa Smith seconded. All in favor, the motion passed. The Board also reviewed the current one-year term of the Delegate representing the Town on the Transportation Advisory Committee (TAC). Teresa Smith moved to have David Raphael on the TAC Committee, Zachary Weaver seconded. All in favor, the motion passed.

10. Lease Lands, Estate of Patrick J. Cooke, Rte. 22A & Hopkins Road – The Board briefly discussed the “lease lands” as defined to be included in a purchase of land by the Vorsteveld Farm from the Estate of Patrick J. Cook Jr. on VT Route 22A. The Board agreed to table the discussion and requested that Pam Correia forward the information to the Town attorney for their review.

11. Review/Approval of Accounts Payable Warrant & Timesheets – The accounts payable warrant and timesheets were reviewed. Howard Hall pointed out that the Town has starting to rent the port-a-potty again this year for the Town beach. Zachary Weaver moved to accept the warrant and timesheets, Howard Hall seconded. All in favor, the motion passed.

12. Communications – Howard Hall welcomed Alexandra Fogg to the meeting. The Board discussed Town assets such as the Turkey Lane right-of-way issue and the South Road Trail. Teresa Smith expressed that she is pleased to have Alexandra on board with her right-of-way expertise as the Town Agent and appreciates her stepping up.

Pam Correia summarized the current cash flow and the Board followed with discussion regarding the current Tax Anticipation Note (TAN). The Board agrees that the current TAN should be paid off this fiscal year. They will discuss at a later date getting another TAN in July or August when they can look at what the Town finances will be moving forward, giving them a better idea of what needs to be borrowed for the expenses that will be incurred. Pam also updated the Board on the status of delinquent taxes.

Pam Correia updated the Board on the PPE and operations in the Town Hall. She stated that the tempered glass for the office counter would be installed on Thursday or Friday. Pam advised the Board that Desabrais Glass strongly recommends the tempered glass for safety reasons and is a better long-term solution than the plexiglass as it will stay clearer and scratch free. She also stated that she plans to set up a barrier creating an isle to the vault for researchers and access to information which will also limit exposure and keep staff separate from the researchers coming into the office. The Board expressed that they would like to see a price differential between the plexiglass and safety glass.

At 7:20pm, Howard Hall moved to enter executive session for the purpose of reviewing job performances under the provisions of 1 VSA § 313 (a) (3), Zachary Weaver seconded. All in favor, the motion passed.

Pam Correia exited the meeting.

At 7:36pm, Teresa Smith moved to return to open session, Zachary Weaver seconded. All in favor, the motion passed. No action was taken.

At 7:37pm, Howard Hall moved to adjourn the meeting, Teresa Smith seconded. The motion passed unanimously.

Respectfully submitted,

Pam Correia  
Town Clerk/Treasurer