



## ***Town of Panton Chartered 1761***

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Selectboard Zoom Meeting

May 26, 2020

Selectboard Member's present: Howard Hall, Teresa Smith, and Zachary Weaver. Also present was Town Clerk/Treasurer Pam Correia, and Delinquent Tax Collector Barb Fleming.

At 6:38pm, Howard Hall called the meeting to order.

2. There were no additions, removals, or adjustments to the agenda.
3. Teresa Smith moved to accept the May 12, 2020 minutes as written, Zachary Weaver seconded. All in favor, the motion passed.
4. Public Comment – There were no public comments.
5. Adoption of S.344: Abatement of Late Penalties and Interest Charges - The Board discussed the delinquent taxes as a result of the May 1, 2020 tax installment due. The Board went on to further discuss not charging interest and penalties until the 15<sup>th</sup> of July. From that point on the taxpayer would pay the interest and penalties on the May 1, 2020 delinquent amount still owed. Howard Hall advised that it is a discussion also going around Vergennes, Waltham, and Ferrisburgh. The Board agrees that they should offer this to be on the same page with surrounding towns.
6. Abatement of Late Penalties and Interest Charges on Delinquent Taxes – With no further discussion, Teresa Smith moved with the authority granted by Senate bill S.344 signed into law on May 14, 2020 the Panton Selectboard approved waiving any penalty or interest imposed on taxpayers late payments of the Panton property taxes due May 1, 2020. The grace period will expire at July 15, 2020, Zachary Weaver seconded. All in favor, the motion passed.
7. Approval of FY2021 Employee Wage Schedule effective July 1, 2020 – The Board would like to use the same format as last year and receive employee evaluations first; therefore, tabling the topic until the next regular meeting.
8. Review/Approval of Accounts Payable Warrant & Timesheets – The accounts payable warrant, timesheets, and April financials were reviewed. Zachary Weaver moved to accept the April financials, Teresa Smith seconded. All in favor, the motion passed.

Pam Correia advised the Board that she had just received the interest figure on the pay-off of the current

Tax Anticipation Note. The Board agreed that if there are no additional penalties there is no harm in waiting to pay the note and would like to wait until the next regular meeting to include the payment in the accounts payable warrant. Pam also advised the Board that the accounts payable warrant included a payment of \$1972 to Rouse Tire Sales for a tire on the International truck and would like permission to move funds from the Tire Fund to cover the expense. Howard Hall moved to move the money from the Tire Fund to the General Fund to pay Rouse's Tire, Teresa Smith seconded. All in favor, the motion passed.

#### 9. Communications

- Northeast Delta Dental Credit – Pam Correia updated the Board that Northeast Delta Dental will be providing a one month premium credit to all participating fully insured groups in an effort to provide some relief to its long-time customers and will be deducted on the July billing statement based on the June premiums billed. This credit is in addition to the rate hold recently announced by Northeast Delta Dental.
- Desabrais Glass Update – Pam Correia updated the Board on the status of the tempered glass originally planned for installation in the Town Office due to Covid-19. The cost of the tempered glass was approximately \$410 and Country Home Revival is now on the hook for the cost of the glass unless Desabrais Glass has another use for it or the glass can be used for another job elsewhere. The Board asked to be kept updated. Pam requested that Country Home Revival submit a bill for the PVC barriers created for the Town Office.
- The Board would like to keep a census of how many people come through the office daily over the course of the next three weeks. Howard Hall stated concern for the screens in the Town Office in relation to safety and air flow. Pam Correia confirmed that she was meeting the mandatory health and safety requirements that must be followed by the VT Department of Health and CDC guidelines and VOSHA standards by opening the windows in the Town Office to promote air flow.
- The Board advised that residents are voicing that Zoning Administrator Kris Perlee has not been reachable and would like Pam to reach out to him to determine if there is a problem and would also like him to be more visible.

At 7:06pm, Howard Hall moved to enter executive session for the purpose of evaluating job performance under the provisions of 1 VSA § 313 (a) (3), Teresa Smith seconded. All in favor, the motion passed.

Pam Correia exited the meeting.

At 7:19pm, Teresa Smith moved to return to open session, Zachary Weaver seconded. All in favor, the motion passed. Teresa Smith moved to request that Pam distribute the memo to Town employees about security cameras in Town buildings, Zachary Weaver seconded. All in favor, the motion passed.

At 7:20pm, Howard Hall moved to adjourn the meeting, Teresa Smith seconded. All in favor, the motion passed unanimously.

Respectfully submitted,

Pam Correia  
Town Clerk/Treasurer