



Town of Panton Chartered 1761

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DRAFT

Panton Selectboard Special Meeting Minutes
Monday, August 17, 2020, 4:30 pm
Panton Town Hall and Via Zoom

Selectboard members present: Howard Hall, Teresa Smith and Zachary Weaver. Present via Zoom: Dave Sullivan, Town Lister. In person: Linda Devino, Assistant Town Clerk; Paula Moore.

1. Howard Hall called the meeting to order at 4:30 pm.
2. Public Comment – There was none.
3. FY 2020/2021 Tax Rate – Howard thanked Dave Sullivan on behalf of the selectboard and expressed appreciation to him and Lisa Truchon for their work calculating the municipal tax rate. Dave updated the preliminary calculation. The tax rate is divided between the approximately 320 parcels of land in Panton and is based on the budget that the town residents passed in March 2020. Most residents can anticipate an overall tax increase of approximately 10%. The education tax rate, which is set by the state, is more than three times the municipal rate. The town has no control over the school tax rate. Zachary Weaver moved to set the June 30, 2021 tax rate at .6089 and Teresa Smith seconded. All in favor; the motion passed.
4. Revised Clerk-Treasurer Job Description – Teresa moved to accept the revised job description, which has been reorganized and edited from four pages to two. Zach seconded the motion. All in favor; the motion passed.

5. Change of Signatories for Town Bank Accounts – Teresa moved to remove the name of former Town Clerk-Treasurer Pam Correia from the Town of Panton’s accounts at the National Bank of Middlebury; to retain the name of Linda Devino as Assistant Town Clerk; and to add temporarily the name of David Sullivan, Town Lister. Zach seconded the motion. All in favor; the motion passed. Linda Devino will arrange a time to accompany Dave Sullivan to the bank to sign the required forms.

6. Communications - Temporary hours for the town office were discussed. Effective immediately, the office will be open during the following hours: Monday and Thursday 8-2; Tuesday and Wednesday: 1-5; closed Fridays. The selectboard asked that Linda publicize this schedule.

7. A search committee for a new clerk-treasurer has been appointed to review resumes, conduct the first round of interviews and recommend candidates for the selectboard to interview. The committee members are Michael Catillaz, Chair; Diana Raphael; Paul Sokal and Howard Hall.

8. Adjournment – Zach moved to adjourn the meeting, and Teresa seconded. All in favor; the motion passed. The meeting adjourned at 4:59 p.m.

Respectfully submitted,

Paula Moore, Minutes Taker