



Town of Panton Chartered 1761

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Selectboard Meeting Minutes Tuesday, January 26, 2021

All attendees via Zoom: Selectboard Chair Howard Hall, Selectboard Member Zachary Weaver, Town Emergency Management Coordinator Bob Groff, Town Clerk-Treasurer Maggie McCormick, Andy Nolan, Gerard Vorsteveld, Sharon Ashcraft.

1. Howard called the meeting to order at 5:32 p.m.
2. Additions/deletions to agenda: None.
3. Approval of the minutes of the January 12, 2021 Selectboard meeting
 - a. Zach moved to approve the January 12, 2021 minutes as written, Howard seconded. All in favor; the motion passed.
4. Public comments
 - a. Sharon Ashcraft stated the width of South Road should be 49.1 feet, unless a different width was specified at the time it was designated a trail.
 - b. Gerard Vorsteveld stated that he is waiting for Tree Warden David Raphael to determine what cutting he can do.
5. Vergennes city borders
 - a. Howard reported that Panton officers will have additional discussions about Vergennes city borders with Ferrisburgh officers after Town Meeting, likely in early April.
6. Town Meeting format and preparations
 - a. Howard moved that the Town purchase a permanent outdoor ballot drop box for a price not to exceed \$2,200.00. Zach seconded. All in favor; the motion passed.
 - b. Town Meeting Article 5 for the proposed FY22 budget was discussed to consider the tax rate calculation.
 - i. Zach moved to accept the Town Meeting Articles with the discussed amendments. Howard seconded. All in favor; the motion passed.
7. Town Report dedication
 - a. Zach moved to accept the 2021 Town Report dedication, to be kept confidential until the report is published. Howard seconded. All in favor; the motion passed.

8. Ballot Articles: Articles were discussed as part of the Town Meeting format and preparations, Item 6.
9. Clerk-Treasurer's report
 - a. The YTD revenue and expenses report was provided. Revenue and expenses are tracking as expected.
 - i. Howard moved to accept the YTD Revenue and Expenses Report as presented. Zach seconded. All in favor; the motion passed.
 - b. The FY20 Telling & Hillman Financial Statements/Audit Representation Letter was reviewed, with Howard summarizing that the audit found the Town's financial records, financial position, and accounting practices to be sound and strong.
 - i. Howard moved to accept the representation letter from Telling & Hillman. Zach seconded. All in favor; the motion passed.
10. Communications
 - a. Howard asked Gerard Vorsteveld if he needed anything further from the Selectboard regarding cutting along the South Road trail. Gerard reiterated that he was waiting to hear from tree warden and asked if the Selectboard had reviewed the letter his attorney sent. The Selectboard has not re-addressed the letter previously answered.
 - b. Monies for cemetery maintenance was discussed. The Town will pay for reasonable cemetery maintenance provided the Cemetery Association presents the service provider's bill directly to the Town for payment to the provider.
 - c. The Town received an anonymous letter that there is a "diesel shop" operating without a proper commercial permit on VT Rt 22A. The Clerk will forward the complaint to the Zoning Administrator.
 - d. The Clerk will post to the VLCT list-serve to borrow a tabulator from a town that has postponed their Town Meeting within reasonable distance.
11. Review/approval of accounts payable warrant, timesheets & payroll warrant
 - a. Zach moved to accept the accounts payable warrant, the timesheets, and payroll warrant. Howard seconded. All in favor; the motion passed.
12. Executive session for the purpose of discussing potential litigation was not required.
13. Zach moved to end the meeting. Howard seconded. All in favor, the meeting adjourned at 6:35 p.m.

Respectfully submitted,
Maggie McCormick
Town Clerk-Treasurer