

Selectboard Meeting September 12, 2017

Selectboard Member's present: Chair Howard Hall, Zachary Weaver, and Teresa Smith. Also present was Town Treasurer/Clerk Pam Correia, Diane Merrill, Rick Cloutier, and Katie Werthmann.

1. At 6:03pm, Chair Howard Hall called the meeting to order.
2. Zachary Weaver moved to accept the 5pm Executive Session and 6pm Open Session minutes for August 9, 2017, with no corrections. Howard Hall seconded. The motion passed. Teresa Smith moved to accept the minutes for August 23, 2017, with no corrections. Howard Hall seconded. The motion passed.

Katie Werthmann joined the meeting at 6:07pm.

3. There were no public comments.
4. The Board welcomed Pam Correia as their new Town Treasurer/Clerk.
5. Road Foreman Report: Rick Cloutier advised the Board that through the VT Local Roads Program, the Town will be getting new gravel in that will help control the dust on Adams Ferry Road and Allen Road. Rick also stated there will be ditch work beginning on Basin Harbor Road. Rick stated he would like the matter of the 2010 Freightliner to go before the voters at Town Meeting next year and let them decide how much more money they want to put in to the cost of maintaining the truck. Howard Hall stated his concern for the productivity and man hours lost. Rick advised the Board that the plow for the pickup is on order. The placement and appearance of the port-a-potty located at the Town Beach was discussed. Howard Hall suggested building a wooden screen that would make it look better. Teresa Smith stated her concern that it stays accessible. Rick advised the Board he will be meeting with a representative of the Better Back Roads Grant which would relate to building a stone wall to be completed by June 30, 2018. Rick does not believe this would be a good time to begin this project with so many other projects he is currently involved in. Howard Hall is concerned with time constraints. Rick asked about the availability in the Tire Fund. The Board further discussed the tires needed for equipment. Howard Hall

stated that Tim Ryan wondered if it was ok to put the Waltham Winter sand pile in the yard this year. Rick acknowledged it was fine to go ahead and do that. Rick talked to the Board about him taking the grader to the Addison County Benefit Pull to be used on September 15, 2017, and September 16, 2017. Rick advised the Benefit Pull will reciprocate by putting fuel in the grader and will do any maintenance needed. Rick stated that the recorder from Marshall Alarms will only keep data for up to two days and is outdated and too small. The Board agreed to look around for a better alarm system. Rick asked about Lake Street boundary line dispute and if the Town needs to get involved. Howard Hall stated that will be addressed at PC meeting on Thursday night.

The timeframe for how long Diane Merrill is willing to continue working in the Town Office was briefly discussed. Diane will work together with Pam Correia to determine a schedule. Diane wondered if it would be better to move the payment of stipends to March. The Board was

in agreement. The Board briefly discussed the position of the Assistant Town Clerk and the needs of the position.

6. Review of Financials/Timesheets – The list of invoices and timesheets were reviewed.

7. Town Hall Repairs – The Board discussed the progress that has been made with the Town Hall repairs. Howard Hall stated he is concerned that it is getting late in the season for work to be done. Katie Werthmann stated she is not happy with the wait. Teresa Smith stated she is concerned with the need to be up to code and the safety aspect. The Board further discussed the ramp and associated engineering costs. Teresa Smith believes the stairs are top priority and also believes the timeframe and being ADA compliant are also very important.

8. Confirmation of Employment Agreement - There was a brief discussion.

At 7:02pm, Diane Merrill excused herself from the meeting.

9. The new Town Office hours were discussed. Teresa Smith suggested putting a survey out to the residents asking what hours they would like to see the Town Office open.

10. The Board briefly discussed the FY2018 City of Vergennes Fire Protection Agreement and approved for Board signatures.

11. Health Officer Report – Howard Hall advised the Board of a property on Lake Street has had multiple violations under the Renters Act. The property owner needs to get the building up to code.

12. Town Beach Report - Howard Hall advised he is setting up a time to meet with Annie White.

13. Communications – The Board briefly discussed the certification that Green Mountain Power has filed for. Pam Correia presented the Board with the Certificate of Appointment of Town Clerk for their signatures to be sent to the Addison County Clerk.

At 7:30pm, Chair Howard Hall moved to adjourn the meeting. Teresa Smith seconded. The motion passed unanimously.

Respectfully submitted,

Pam Correia

Town Treasurer/Clerk