

Town of Panton  
Selectboard Meeting  
March 12, 2013/6:30 P.M.  
Minutes

In Attendance:

Selectboard:  
John Viskup  
Wendy Knight  
Beth Tarallo

Administration:  
Jean Miller, Clerk  
M'Lissa Dayton, Treasurer  
Rick Cloutier, Road Foreman

Guests:

6:32 John called the meeting to order.

Review/Approval of Minutes of February 26, 2013 and Special Meeting for the Australian Ballot Articles – Beth made a motion to accept the minutes of February 26, 2013 and the Special Meeting as written. John 2<sup>nd</sup>. All approved.

Public Comment – None

Reorganization of Selectboard – Wendy made a motion to elect John as Chairman to the Selectboard. Beth 2<sup>nd</sup>. All approved.

Road Foreman Report –The chloride trailer has been welded and repainted. They are now working on wire brushing the frames on the trucks and repainting them, pulling the wings off the grader and painting that equipment. They will start cutting the shoulders off on the dirt roads so water will run off. They have been cutting brush and dead trees.

The State told Rick he needed to contact the Army Corp of Engineers regarding Panton Road flood work. A permit has been started. Engineers of Army Corp told Rick to get in contact with Vermont Wetlands which VHB would do. VHB gave Rick a quote of \$5000 to do this study. Rick is going to see if this can be added to the grant. Rachael Beauregard from District 5 is meeting with Rick tomorrow and they will discuss putting this out to bid and other options that the Town may have.

Rick is studying so he can be certified to spray herbicides. He will take the test sometime this summer. Highway financials were reviewed. Rick is comfortable with the way the budget is coming out.

Vermont Byways hearing will be at 6:30 on March 26, 2013, at the Town Hall.

Review/Approve bills – Bills were reviewed and approved.

Front Porch Forum – Next /Steps – John made a motion to finance the Front Porch Forum. Beth 2<sup>nd</sup>. All approved.

Auditor's Report/Annual Report Notification (document process for prosperity) – At Town Meeting it was voted not to send out annual reports by mail. Notice that annual reports are available will be posted in three places and on the Town website. There was discussion on where to put documentation so in future years people would know that this process was in place.

Personnel Policies (steps to get this done) – The Selectboard is going to try to address two of these policies each month. VLCT has sample policies that can be followed that will be useful.

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Financial and Accounting Policies (steps to get this done) – The Selectboard will work on these policies in the same manner as the personnel policies. M'Lissa Dayton has sample financial policies from VLCT and will draft for the board to review.

Governance Charter – This has to do with different management ideas. This would require a change to the Town Charter. Changing certain elected positions from being elected to being appointed by the Selectboard, could allow a non-resident to fill one of these positions if no town resident came forward with the required qualifications. Jim Barlow from VLCT outlined the procedure. This is too big a subject for tonight's meeting and will be placed on the punch list for follow up.

Appointment of Positions not Elected – Beth made a motion to appoint J. Paul Sokal as representative to ACSWD and Eben Markowski as alternate. Wendy 2<sup>nd</sup>. All approved. Positions that still need to be filled are Lister, Auditor, Town Service Officer and Treasurer. These positions will be emailed to the Townspeople and posted on the website with a short description of the job to see if anyone is interested.

Punch Lists – Reviewed and discussed.

Wendy will talk to the Town Hall Committee and let the Selectboard know at the March 26<sup>th</sup> meeting when the committee can meet with the Selectboard for an update.

John adjourned the meeting at 8:46.

Respectfully,

Jean Miller, Clerk