

Town of Panton
Selectboard Meeting
May 28, 2013/6:30 P.M.
Minutes

In Attendance:

Selectboard:
Wendy Knight
Beth Tarallo

Administration:
Rick Cloutier, Road Foreman
M'Lissa Dayton, Treasurer
Diane Merrill, Asst. Treasurer
Jean Miller, Clerk

Guests:

Beth called the meeting to order at 6:30.

Last week the Road Foreman and Beth Tarallo went on a road trip and checked some culverts. Culverts checked were on West Road, Lake Road and Jersey Street. West Road and Lake Road culverts need to be replaced. There is money in the budget and the Road Foreman is planning to replace these two culverts before the 1st of July. Lake Road culvert will be replaced first. Rick will contract contractors for bids on excavating.

Guardrails on Panton Bridge are too low. They need to be raised and an anchor put on one end so they don't keep settling down. There is also a section on Panton Road (Town Office side of the bridge) where there is a dip. It is a 20' drop. Rick plans on installing guardrails there.

Dick Hoskings is supposed to get back to Rick with prices on surveillance cameras. His suggestion was to put the cameras on all entrances to the Town. There will be a public meeting before this is done.

The public road tour is planned for 6000 p.m. on June 19th. An agenda will be established to show what needs to be done on Panton Roads. A head count of who wishes to attend will be needed so it is known how large a vehicle will be needed.

Town Beach signage will be dropped off at Rick's house tonight. The brush will be trimmed back so the signs at the top of the hill are visible. No one is suppose to park on the beach. All vehicles are to be parked at the top after boats are unloaded.

It has been asked for the speed limit on Panton Road to be moved closer to the Town line.

Wendy asked for clarification on what procedures were used when gravel is put on the roads. Road Foreman explained that they tailgate spread the gravel, putting down most of the gravel needed. Then it is graded. After grading is done chloride is sprayed to harden the road.

Boom mower is used to cut the brush and limbs on the roadsides. Last year it looked very messy when done. This year the appearance will be better because the debris will be flailed and most of it will become wood chips. Each year appearance will improve.

Road Foreman has done employee review on his staff.

Wendy will meet with Matt Fraley regarding the Emergency Plan.

Review/Approve Bills/Financials – Bills were reviewed and approved. Beth made a motion to accept the Treasurer's report as of April 30, 2013. Wendy 2nd. All approved.

There have been problems with the Town computers. It was discussed what alternatives there were. Nothing has been decided. The Treasurer is getting pricing on a networked computer system.

Dental Rates – The Town currently pays for 65% of the premiums for dependants, employees 35%. This will be reviewed before January. A policy will be established.

Financial Policies/Purchasing/Fraud/Credit Cards/Gratuities/Gifts /Sick/Bereavement Policies – Policies were reviewed and some of them will be edited /updated and presented at the next Selectboard meeting for signatures.

Sick/Bereavement policies from other Towns were reviewed and compared.
A Uniform policy was discussed. It will be reviewed with the Road Foreman for his input.

Treasurer Transition – A plan needs to be established to help the new Treasurer when M'Lissa leaves. The Selectboard is going to see if there is an Accountant that has worked with Municipalities and what their availability might be. They will also talk to other Towns to see what they do.

Mail – Mail was reviewed.

Beth made a motion to adjourn the meeting at 9:19. Wendy 2nd. All approved.

Respectfully

Jean Miller, Clerk