

Town of Panton  
Selectboard Meeting  
June 25, 2013/6:30 P.M.  
Minutes

In Attendance:

Selectboard:  
Beth Tarallo  
Wendy Knight

Administration:  
M'Lissa Dayton, Treasurer  
Diane Merrill, Assistant Treasurer  
Jean Miller, Clerk

Guests:

6:31 Beth called the meeting to order.

Review/Approval of June 11 and 19 minutes – Beth made a motion to accept the minutes of June 11 and 19, 2013. Wendy 2<sup>nd</sup>. All approved.

Review/Approve bills/Financials – Bills were reviewed and approved. Beth made a motion to accept the Financial Statements dated May 31, 2013 that were presented by the Treasurer. Wendy 2<sup>nd</sup>. All Approved.

Appt Addison County Regional Planning Commission – Delegate and Alternate – Beth made a motion to appoint James Dayton as Addison County Region Planning Delegate and David Raphael as Alternate. Wendy 2<sup>nd</sup>. All approved.

Road Team Salary Adjustments – At 7:22 Beth made a motion to go into Executive Session to discuss salary adjustment for the Road Team. At 7:24 the Selectboard came out of Executive Session. Beth made a motion to give Chris Dion a 3% salary increase. Wendy 2<sup>nd</sup>. All approved.

Sign People's United Tax Anticipation Loan Paperwork – Paperwork was reviewed and signed.

Wendy made a motion to leave the amount that the Town paid for employee's dependants for dental care as is. Beth seconded. All approved.

Panton Signage – (Sign for Park/Moving Speed Limit Sign) & (New Welcome To Panton Signs – Quote shared by D. Raphael/School Bus Turnaround Signs/Jersey St./Pease Road Signage) – Tabled

Computer Network & Computer – Purchase of a new computer system was discussed. Beth made a motion to accept the proposal from Forte Computer Service in the amount of \$7932.41. Wendy 2<sup>nd</sup>. All approved.

Municipal Planning Grant 2014 – The Municipal Planning Grant 2014 will be passed on to the Planning Commission to see if they could use it in conjunction with anything they are planning to do.

Treasurer Transition/Support – Discussed what alternatives that the New Treasurer had for support and how to assist in finding options in any area that help might be needed. Beth made a motion to hire M'Lissa Dayton at \$20 an hour as of July 1, 2013 to assist the New Treasurer. Wendy 2<sup>nd</sup>. All approved.

Town Clerk Training/Support – Help is needed with retention of records schedules. These schedules are not user friendly. There is a mentor list that might be of assistance.

Contract was reviewed and signed hiring Kevin Brennan as Delinquent Tax Attorney.

Policies – A Uniform Policy was adopted.

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Punch Lists – Punch lists were reviewed.

Beth made a motion to adjourn the meeting at 8:45. Wendy 2<sup>nd</sup>. All approved.

Respectfully,

Jean Miller, Clerk