

Town of Panton
Select board Meeting

July 11, 2013/6:05 P.M..
Minutes (Approved 7.23.13)

Attendance:
Select board:
John Viskup, Chair
Wendy Knight
Beth Tarallo

Administration, other Officers and Guests:
Diane Merrill, Treasurer
Jean Miller, Clerk
Barb Flemming, Delinquent Tax Collector, DRB/Planning Commission, Adams/Kent Cemetery Association
Deanie Marshall, DRB/Planning Commission

6:05 pm Meeting called to order by J. Viskup
6:06 pm Motion by W. Knight to approve minutes of 6.25.2013. J. Viskup seconded, all approved.
6:07 pm Public Comment. Barbara Flemming provided update on Delinquent Tax Collection: Aunchman delinquency sent to lawyer Kevin Brennan for legal follow up. She may refer the following delinquencies to Kevin Brennan, too: Norris and (?L.) Wildason.
Treasurer provided written report by property owner and year to all present on delinquent taxes to as of 6/30/2013:
2008: \$1,957.03
2009: \$6,780.80
2010 \$11,343.21
2011: \$13,815.78
2012: \$30,842.07
Total delinquent taxes: \$64, 738.89

Discussion on importance of delinquent tax follow-up, and that the current fiscal year budget is tight. Barbara reported she would send out bills and conduct follow up calls to delinquent accounts. Barbara will attend 9.10.2013 Select board meeting to provide update/progress report.

Discussion on Hawley Cemetery. In researching Cemetery History, prior board member ha uncovered that the Hawley Cemetery did not belong to a particular association, therefore legal responsibility for maintenance lies with the town. Barbara Flemming will ask the Adams Kent Cemetery Association at their next meeting to if they will take over responsibility for the Hawley Cemetery. She will look into the legal steps for taking over responsibility/bringing cemetery into the association. Barb stated that the Association would likely need funds from town to pay for the mowing of Hawley. Barb will coordinate mowing Hawley as well as Adams Kent Cemeteries and have mower send bill to her/Adams Kent Cemetery Association. Town to include funds that historically have been a separate line item for Hawley mowing to the Hawley Cemetery line item, with the understanding that the Hawley/Kent Cemetery will take over coordinating mowing and payment of mowing for Hawley.

6: 31 pm Bills Reviewed and Approved
Motion by B. Tarallo, to allow 3.5 hours of unused comp time for Rick Cloutier to carry over into FY starting 7/1/13. Seconded by J. Viskup, all approved.

6:58 pm Discussion of Addison County Sheriff's Department Patrol. John Viskup provided update on conversation he had with sheriff's department on increased patrols; patrols are still

happening per original agreement. Noted that discussion of Arnolds Bay (illegal Parking, vandalism, need for Handicapped Accessible Parking) will take place at 7.23 Select Board Meeting.

7:01 Policies. No Policy drafts reviewed/ today.

7:pm Abatement Request Discussion. Select board received abatement request from Paul Wildason on taxes owed. Discussion that Board of Abatement, which includes board of civil authority (comprised of Clerk, Select board and Justices of Peace), listers, and Treasurer will need to review Abatement request. B. Tarallo will follow up with abatement review board to coordinate meeting to request; will also follow up with VLCT re: appropriate information request to make of property owners. B. Tarallo will draft letter to property owners to request info (e.g. on income)/ provide update on when meeting is scheduled. W. Knight will look into homestead filing for previous years.

7:13 pm Town Hall Committee update provided by Wendy Knight: Wendy reviewed proposal received from Kittredge surveyors (estimate of \$2300-\$3500, not to exceed \$3500). Per discussion, W. Knight to request surveyor to provide firm quote and written agreement to survey Town Hall property. W. Knight stated the town hall committee is seeking quotes for painting of building.

7: 20 pm Surveillance Discussion on using surveillance (e.g. cameras) as theft/vandalism deterrent in various areas of town. Discussion of different types of cameras and cost. Discussion of potential locations. Discussion of potential citizen concerns (e.g. privacy). W. Knight to reach out to VLCT re: legal recommendations for notification when surveillance is in use (e.g. signage).

7:40 Discussion on Treasurer Transition/Support for new Treasurer. Treasurer to reach out to other towns' Treasurers for support as needed. Treasurer to keep board apprised if feels like she needs additional support.

7:50 Motion by B. Tarallo to accept quote from M. Forte to install new wiring for computer server system, estimated \$300-\$400, not to exceed \$400. W. Knight Seconded, all approved. Discussion on new server/computer install happening at the end of the month.

7:59 Punch list reviewed

8.19pm Motion by B. Tarallo to go into executive session to discuss Treasurer pay rate. J Viskup Seconded, all approved.

8:44 pm B. Tarallo made motion to come out of executive session, W. Knight Seconded, all approved.

8:45 pm Motion by J. Viskup to increase Treasurer pay rate to \$15.50 per hour. B. Tarallo seconded, all approved.

8:45 pm Motion by B. Tarallo to pay impending Assistant Town Clerk \$14 per hour. J. Viskup seconded, all approved.

8:45 pm Meeting adjourned.