

Select board Meeting
Tuesday, 7.23.2013
6:30pm
(Approved at the 8.13.2013 Select board Meeting)

Attendance

Select board:

John Viskup, Chair
Wendy Knight
Beth Tarallo

Other Officers and Staff

Diane Merrill, Treasurer
Rick Cloutier, Road Foreman
Rejean Lafleche, Constable
Barbara Fleming, DRB/Planning Commission member and Delinquent Tax Collector
Ben Chamberlain, DRB/Planning Commission member

6:30pm J. Viskup called meeting to order

6:30pm B. Tarallo moved to accept Board minutes from 7. .13 AM and 7. 13 PM meetings. W. Knight seconded, all approved.

6:30pm Public Comment:

Discussion about thefts and suspicious activity in Panton, additional prevention measures and enforcement.

R. Lafleche made recommendations: potential contracting with Vergennes PD , forming more neighborhood watch programs, surveillance cameras of various types, and applying for grants for coverage of security measures/prevention.

Discussion around hiring constable out for additional enforcement. R. Lefleche will report back to Board on/by 8/13 board meeting with feasibility of such and specifics.

J. Viskup will follow up with Vergennes and other area law enforcement re: potential for additional patrols/contracting with them.

7pm Arnold Bay:

Discussion around Arnold Bay--great public resource, especially for Panton residents, currently no specific long term plan for Arnold Bay.

Discussion around residents' concerns re: "commercialization" of Arnold's Bay versus recent increased access (e.g. boat dock and improvements) being praised by other residents.

The following specific issues were discussed related to Arnold's Bay: trash being left; people parking illegally, barring the way for others to access boat launch and impeding potential emergency vehicles; policing illegal parking; lack of handicapped accessible parking; potential for charging parking fees for our of town residents (source of revenue); mooring as being anyone's access: Panton only owns/controls access to the water.

W. Knight to research current parking ordinances and, if no current parking ordinance exists, will draft sample ordinance for review at 8/13 meeting.

7:35pm Road Foreman Report:

Front Loader arrived and already being used to fill trucks, R. Cloutier reports this is much more efficient than using the backhoe.

Crew will start capping Adams Ferry Rd. next week, repave section of Basin Harbor Rd. and a stretch of Pease Rd. Also will pave over new culverts on Lake St. and in front of town garage. Estimated total paving cost: \$81,000.

Paving will likely occur last week in August.

Discussion of coverage for Foreman and highway helper vacations.

Renting an excavator to do ditching on East Rd., Jersey St., will happen sometime in September.

Surveillance cameras for Arnold's bay and Town Hall discussed.

7:48pm Motion by B. Tarallo for R. Cloutier to purchase both two sets of 3 cameras at approximately \$350 per set, as well as signs providing notice of camera surveillance, for another approximately \$150 total, for where cameras installed. W. Knight seconded, all approved.

Discussion of address signs needed for town garage, cemeteries and town beach for 911 purposes. R. Cloutier to look into pricing.

Road Signage:

Sign for Park: Tabled

Additional Welcome to Panton signs: Tabled

School Bus Turnaround Signs on Basin Harbor Rd: Rick to follow up with John Budaj, bus driver, re: exact recommended locations, prior to calling digsafe (they will need exact locations) and prior to installing signs.

Jersey St/Pease Rd: Rick to add arrow signs on Jersey St. going down the hill.

Discussion around visibility being an issue, recent accident involving driver and cyclist.

Discussion around trimming tree in right of way. W. Knight to contact Kathy Mitchell to notify her that the tree will be trimmed; once done R. Cloutier to identify resource for trimming tree.

Garage Computer/Printer:

Discussion around garage office computer and printer needs. B. Tarallo noted Forte computer service will move old Treasurer computer to garage and set up a using share file for Rick to access needed electronic files. W. Knight offered to donate a used personal printer to the garage office. B. Tarallo will follow up with Forte computer service with details.

Computer contract services:

Discussion of pricing and options for service contract on computers and network server.

8:30pm Motion by J. Viskup to accept \$2500 retainer service from Forte Computer Services, as long as any unused funds can carry over beyond 2 years. W. Knight seconded, all approved. B Tarallo to follow up with Forte computer services.

Discussion of QuickBooks program upgrade and pricing.

Motion by J. Viskup, to purchase the 2013 Accountants version of QuickBooks upgrade at \$300, as well as the \$200 payroll annual function for this year. W. Knight seconded, all approved.

Setting Tax rate:

Discussion of setting town tax rate, next steps needed. Tax rate must be set by 8/15. D. Merrill to do additional prep work prior to 8/13 Board meeting. Tax rate will be on agenda for 8/13 meeting.

Correspondence:

Reviewed

9:04pm Motion by B. Tarallo to pay Glenna Piper, Assistant Town Clerk, \$2 per page for recording services, to come out of recording fees. W. Knight seconded, all approved.

9:15pm W. Knight reported on meeting with Matt Fraley, town emergency response coordinator

9:16pm J. Viskup moved to go into Executive session to discuss Treasurer Pay rate. W. Knight seconded, all approved.

9:30pm J. Viskup moved to end executive session. W. Knight seconded, all approved

9:30pm. J. Viskup moved to increase Treasurer pay rate to \$16 per hour, retroactively effective July 1 2013, and to be revisited approximately mid-November 2013. W.

Knight seconded, all approved.

9:32pm. Discussion of need for Junk Ordinance. To be placed on 8/13 agenda.

9:34pm. J. Viskup moved to adjourn meeting. W. Knight seconded, all approved.