

Town of Panton
Selectboard Meeting
October 22, 2013/6:30 P.M.
Minutes

In Attendance:

| | | |
|--------------------|--------------------------|--------------------|
| Selectboard: | Administration: | Guests: |
| John Viskup, Chair | Diane Merrill, Treasurer | David Raphael |
| Beth Tarallo | Jean Miller, Clerk | Ben Chamberlain |
| Wendy Knight | | Jim Barlow (phone) |

6:30 P.M. John Viskup called the meeting to order.

Beth Tarallo made a motion to approve the minutes of October 8, 2013. John 2nd. All approved

Cheryl McEwan – Lister Report on Meeting w/Dept. of Valuation & Review – Cheryl was unable to come. Tabled.

Assessor Contract – Tabled.

Review/Approve Bills- Done
Financials were reviewed.

Arnolds Bay Discussion/Follow Up/Parking Ordinance Review – Parking has been a problem at Arnold Bay. Over the summer it was felt that the parking issue had improved although there were times when people would park in front of the NO PARKING sign. A well-established spot for handicapped persons needs to be set up so that no one will have any question what it is for. The Town has a Parking Ordinance. The ordinance will be reviewed to make sure it encompasses everything that is wanted, after there will be a discussion on how to enforce the ordinance. The revised ordinance will be sent to VLCT to make sure that the language and content is acceptable.

Ben Chamberlain thought that a gate should be established at Arnold Bay Access and that Out of Town people should go to the Town and pay for a permit to have access. During the discussion the following items were suggested. A person could be on duty to enforce the ordinances and handle any problems. This person could be paid, a volunteer or a constable. The fees collected could be used to pay this person.

David Raphael confirmed that the Town of Panton had exclusive rights to this property. The State of Vermont and Water Dept. do not have any legal rights to the property.

The road that goes to the beach is a 4 rod road. When Green Mountain Power set poles down to the Water Plant they placed the poles in the Town right of way. If the poles were moved back the road could be ditched and more parking could be created.

David Raphael Regarding Development on Spaulding Road – Panton's Road Foreman had been asked by the Select Board to attend some of the DRB/Planning Commission meetings because some of the issues involved Panton's roads. The Select Board has to approve any road cuts (new driveways) that are being proposed in Panton. The planned development on Spaulding Road does have a State approved septic system designed, they meet the setback requirements. The subdivision meets all general standards requirements for zoning. The subdivision does have to conform and reflect the principals set forth in the Town Plan. Pages 51 and 57 of the Town Plan should be reviewed. Pages 8, 9 and 10 of the subdivision allow and give the DRB the right to impose any conditions on this approval that they feel are reasonable and appropriate to reflect the goals of the Town Plan and the intent of that as well as the overall goals and references of the subdivision regulations.

David will be drafting conditions of approval to set before the Planning Commission/DRB for this project. Some of the conditions will include: no build zones which have already been agreed to in principal if not in every exact location, individual site plan reviews for each of the residents when they are proposed to be built in respect to abutting landowners, that all utilities and service be underground which have been agreed to, to reduce visual impacts and the issue of the road upgrade. With the amount of truck traffic to even build the septic or the first home it will be detrimental to the road condition and will have an impact and a cost associated with it.

David said that one of the issues was how do you condition the approval. David read an excerpt from the subdivision of the Town Plan. The sub divider may be required to provide for any or all expenses of road or intersection improvements necessitated by his/her project.

David asked the Select Board if they would give him their approval to consult an Attorney if he felt the need to, to review the conditions that were being proposed. The Select Board gave him their approval asking that he keep the cost down.

David told the Select Board that there was an opening on the DRB/Planning Commission. Eben Markowski and Mary Rudd have expressed an interest in the position.

David also wanted an approval from the Select Board to apply for a Lake Champlain Grant. The Grant would be used for public outreach, education and professional input related to the shoreline regulations that are coming. He has been in touch with the Committee and the Dept. Of Environmental Conservation who are going to be responsible for the rules and regulations. David has expressed a number of concerns that one size doesn't fit all. He feels that Panton would be a great Host Community to help sponsor a dialogue and help create some guidelines for homeowners so they could make some decisions on their own. The grant would be used for advertising, to bring in experts and surrounding Towns who are also dealing with the same situation. The Select Board gave their approval.

Jim Barlow – Proposed Municipal Charter Amendment for Treasurer and Clerk to Appointed Positions – Review Comments on Draft/Make 2nd Draft – Report on VLCT Responses to Select Board Questions – Jim Barlow joined the Select Board Meeting via speaker phone. Introduction of people present were made. Beth Tarallo explained that the Select Board would like to be able to appoint a Town Clerk or Treasurer/Tax Collector and be able to hire someone from another Town. John Viskup said the Select Board would like some control over the Town Clerk and Treasurer which at this time they do not have because the positions are elected as opposed to being appointed. Jim Barlow asked for clarification regarding these positions and during the discussion it was decided to add the Delinquent Tax Collect too.

Jim Barlow had a copy of the draft of Panton Charter Amendment – Appointed Officers. He could then give suggestions on each part of the amendment language and if items should be added or deleted. Discussion ensued on proposed amendment language to make Treasure, Town Clerk and Delinquent Tax Collect appointed instead of elected.

Incorrect Listing of Property in Land Records – If there is a question of who is the Grantor or Grantee of a land record that is to be recorded call the Attorney that submitted the record.

Substance Abuse/Alcohol Use Policy – Draft Review – John Viskup will email Jim Carrien (VLCT PACIF) and ask him if he has a sample policy. Then he will report to the rest of the Board.

Sick/Bereavement/Vacation/CTO Policy Discussion/Check In – Tabled

Junk Ordinance/Review Updated Draft – The draft will be reviewed and edits/suggestions will be done at a further meeting.

Micro Film at State Archives – Good Way Document Service micro filmed and made a CD of some of the records in the vault. Permission was requested from the State Archives to store micro film at the Archives. The State Archive granted permission. An email was sent to Good Way Document Service advising them that the State had granted Panton permission and the micro film could be taken there for storage. The Town of Panton is waiting for verification that the micro film was taken to the State Archives.

Plat Hangers & Sleeves (Quotes) – The Town of Panton needs to order more plat hangers & sleeves for storage of Mylars (Land Surveys). Three quotes were submitted to the Select Board. The plat hangers and sleeves will be ordered from Spectra Associates.

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Correspondence – Correspondence was reviewed. A revised Fire Contract was sent from the City of Vergennes which the Select Board signed. Beth made a motion that the Town of Panton supports the application of the Addison County Regional Planning Commission for planning funds for FEMA Hazard Mitigation Grant Program. Wendy 2nd. All approved.

John adjourned the meeting at 9:10.

Respectfully submitted,

Jean Miller, Clerk