

Town of Panton  
Select Board Meeting  
Tuesday, June 9, 2015  
5:45 P.M. – Panton Town Hall  
Draft Minutes

**Attendance:**

*Select board*

John Viskup, Chair

Howard Hall

Beth Tarallo

*Other Officers and Guests:*

Diane Merrill, Treasurer

Rick Cloutier, Road Foreman

Heidi Mahoney, DRB/PC & THC Member

Eben Markowski, TAC Rep.

David Ploof, Health Officer

Girard Vorsteveld

Hans Vorsteveld

Rudy Vorsteveld

5:49pm B. Tarallo called meeting to order

H. Hall **motion** to add “PTO portion of personnel manual” to agenda at 8:25, prior to correspondence. B. Tarallo seconded, all approved.

**Employee Review-Road Foreman-** B. Tarallo **motion** to enter executive session, per 1 V.S.A § 313(a)(3) ) for the purpose of conducting the Road Foreman review. H. Hall seconded, all approved.

6:28 **Motion** by H. Hall to exit executive session. J. Viskup seconded, all approved.

H. Hall **motion** to award 3% salary increase to Road Foreman, R. Cloutier, effective 7/1/15. J. Viskup seconded, all approved.

**Review/approval of 5/26, 2015 SB meeting minutes**

B.Tarallo **motion** to approve 5/26 SB minutes as written. J. Viskup seconded, all approved.

## **Road Foreman Report/Financials**

R. Cloutier reported the following:

- Ditching done. Currently too rainy to seed.
- Expressed safety concerns of bike tour that occurred week prior—cyclists riding side by side, not obeying traffic signs. R. Cloutier will look into who organized tour and report back to board in order to follow up with group re: safety concerns.
- Found new roadside mower for 10K (less than 15K town budgeted/planned for FYE '16).
  - Proposed new mower is a Fixed offside mower
  - Current mower shafts bent, planned to replace FYE '16
  - Plans to purchase new mower at new FY onset
- Road financials reviewed
- Reports laptop broken. B. Tarallo to follow up with IT consultant re: laptops and portable printer and report back with cost estimate.
- Discussion re: R.Cloutier needing to conduct annual Highway Helper review

## **Review/Approve Bills**

### **Review Paystubs/Vacation/Sick time**

Bills and paystubs reviewed/approved.

### **Public Comment:**

E.Markowski, as TAC rep, stated concerns that large farm industry using large machinery and has negative impact on our town roads, impacting town budget.

- Concerned re: load bearing weight and capacity of our roads; roads get degraded.
- Feels machinery should have license plates
- Suggests town write a letter to Agency of Agriculture Director Chuck Ross reporting these concerns.
- Suggests SB and any interested persons look into "IOH" study for further info

### **Town Hall Committee (THC) Update re: Response to RFPs**

- Discussion around the fact that RFPs for building refurbishment plan only recently went out, no update on response to RFPs yet.
- H. Mahoney stated she thought priority for town hall is dealing with immediate need building issues, such as septic issues; RFP that went out is for plan for entire building refurbishment.
- E. Markowski stated he felt funds should first be used for assessing/researching what is the best option for our town office/hall/space, e.g. a new space/a different space/or

refurbishing existing space, based on the purpose and needs of the space—rather than refurbishing current building without conducting this assessment first.

- H. Mahoney and E. Markowski both concerned THC still needs to conduct assessment on whether it worthwhile to refurbish existing building.
- Discussion ensued.
- Next THC Meeting 7/9/15. Interested parties or any questions/concerns should be brought to that meeting/that committee.

### **Recycling Containers in Public Places Where There are Trash Receptacles-July 1, 2015**

#### **Deadline**

Tabled to 6/23/15 SB meeting

#### **Beach Closing**

H. Hall reported the following:

- Consulted with J. Deming, Vergennes/Panton Water District Superintendent, after hearing citizens' concerns re: H2O quality at town beach.
  - Water District routinely tests water for blue green algae
- Recommends a beach closing procedure. H. Hall reviewed draft procedures.
- H. Hall to follow up with VDH and revise draft for SB review
- SB to review current draft, report feedback to H. Hall.

#### **Vorsteveld ROW Encroachment Update**

- J. Viskup reported out his latest conversation with J. Carroll, Esq. Reported should the town choose not to pursue litigation and to consider an alternate proposal, they should have legal consult on any alternate proposed agreement related to ROW encroachment/proposed encroachment.
- H. Vorsteveld provided updated drawings, for ROW access permit consideration, with 2 new/alternate proposals. SB to review in anticipation of 6/19 SB meeting at Vorsteveld Farm.
- J. Viskup asked H., R., and G. Vorsteveld to remove piles of materials currently in town ROW.

#### **Junk Ordinance Review Update**

- Ordinance Adoption Procedures Checklist from VLCT reviewed
- B. Tarallo noted current draft ordinance sent to DRB for review at their next meeting. SB will revisit draft again, once feedback received from DRB.
- Current draft Reviewed. Discussion Ensued:

- Much discussion re: junk vehicles and consideration or not of a allowing 1 junk vehicle as a “parts car” .
  - Discussion ensued re: potential financial constraints for citizens to shield a parts car from public view,
  - Environmental concerns re: cars and any materials left out, even if shielded from public view.
- Discussion re: \$ amount for fines
- Discussion ensued re: who town should use as enforcement officers. B. Tarallo to forward draft to Constable and Health Officer to gauge interest/availability.

#### **PTO Portion of personnel Manual**

- Discussion ensued re: PTO
- Discussion ensued re: Holiday time. H. Hall to follow up with VLCT re: SB questions related to Holiday time.
- B. Tarallo **motion** to initiate PTO (personal time off) for eligible employees, effective 7/1/15. H. Hall seconded, all approved.

9:32pm B. Tarallo **motion** to adjourn. J. Viskup seconded, all approved.