



Town of Panton Chartered 1761

3176 Jersey Street • Panton, VT 05491-9331

Ph: 802.475.2333 • Fax: 802.475.2785

Selectboard Meeting Minutes

Tuesday, June 22, 2021

1. Howard called the meeting to order at 5:38 p.m.
2. Additions/deletions to agenda
 - a. Corbett request for property tax abatement will be added to the Board of Civil Authority Meeting agenda for July 14, 2021
3. Approval of the minutes of the June 8, 2021 Selectboard meeting
 - a. Howard moved to accept the June 8, 2021 meeting minutes as written, Zach seconded. All in favor; the motion passed.
4. Emergency Management Coordinator's Report
 - a. Bob reported that the vaccination rates previously reported were compiled by zip code and could be misrepresented for Panton because of the shared zip code with Vergennes and Addison
 - b. Addison County Emergency Management will have its last meeting this month because efforts are moving to a state-wide level. Bob will attend those meetings as Panton's EMC.
 - c. Continuity of Operations Plan. A 15 minute working session will be conducted with the Clerk, Highway Foreman and Selectboard before the July 13 Selectboard meeting.
5. Vote to request American Rescue Plan Act (ARPA) funds
 - a. Zach moved that Panton Request ARPA funds. Howard seconded. All in favor; the motion passed.
6. Junk Ordinance Enforcement Robert "Moose" Porter, 3102 Jersey Street
 - a. The selectboard acknowledged progress has been made, but there is still a lot of junk on the property.
 - b. Zach moved that Moose be granted an extension through 5 p.m. on July 9, 2021. If the property is not fully remediated by then, the Town will direct the Enforcement

Officer to issue a municipal ticket in accordance with the Junk Ordinance. Howard seconded. All in favor; the motion passed.

- c. Clerk will write letter on 6/23 and Howard will deliver and have Moose sign a copy of the letter as acknowledgement of receipt.

7. Clerk Treasurer's Update

- a. Garage Schoolhouse

- i. Clerk learned that lead paint on surfaces can be disposed of as regular construction debris at \$130/ton.
- ii. The Town will advertise the schoolhouse "for sale" by sealed bid and the conditions for successful bid to include a refundable performance bond.

- b. Tax Anticipation Note

- i. Pay off current
- ii. Request new
 1. Amount required will be determined and presented for board approval at the July 13 Selectboard meeting.

- b. Financial Audit

- i. Clerk to ensure the Town is on Telling and Hillman's schedule for early fall
- ii. Board will put audit contract out to bid for the FY22 audit
- iii. Following 5 years of positive audits, board will consider moving to every other year audit.

8. Communications

- a. Thank you from AgeWell
- b. Kelly Brush bike ride Saturday, September 11, 2021
- c. Formal report by Health Officer on rental at 26 VT Route 22A
- d. Joni Donaldson school house request
- e. Time Magazine author coming to Panton June 23rd
- f. GMP asking for 4.69% rate increase
- g. Healthy Vermont post-Covid workshops
- h. Hopkins Road bulletin board posts and roof ready for installation as soon as board arrives.
- i. Sand pad for equipment barn was removed and re-paved following the discovery of buried junk that was creating potholes.
- j. Rafters for equipment barn on-site.
- k. Blocks being set for salt shed foundation. Delivery of building expected in late July.

9. Public comments: None.

10. Executive session for the purpose of discussing potential litigation

- a. Howard moved to enter executive session. Zach seconded. All in favor; the board entered executive session at 6:14 p.m.
- b. Zach moved to end the executive session. Howard seconded. All in favor; the board returned to open session at 6:34 p.m.

- c. Zach moved to award full time employees a 3% increase and Road Foreman a salary adjustment. Howard seconded. All in favor; the motion passed.
- 11. Review/approval of accounts payable warrant, timesheets & payroll warrant
 - a. Howard moved to approve the accounts payable warrant, timesheets & payroll warrant. Zach seconded. All in favor; the motion passed.
- 12. Adjournment
 - a. Zach moved to adjourn. Howard seconded. All in favor; the meeting adjourned at 6:50 p.m.

Respectfully submitted,
Maggie McCormick
Clerk-Treasurer

DRAFT