



Town of Panton Chartered 1761

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Selectboard Meeting Minutes

Tuesday, February 8, 2022

In attendance: Selectboard Chair Howard Hall, Selectboard Vice Chair Teresa Smith, Road Foreman Rick Cloutier, Clerk-Treasurer Maggie McCormick

Via Zoom: Selectboard Member Zach Weaver, Town Advisor Sandy Fogg, Emergency Management Coordinator Bob Groff

1. Howard called the meeting to order 5:34 p.m.
2. Additions/deletions to agenda: none.
3. Approval of the minutes of the January 25, 2022 Selectboard meeting
 - a. Zach moved to accept the minutes as written. Howard seconded. All in favor; the motion passed.
4. Road Foreman's Report
 - a. All went well with road clearing in the 2/3 -2/5 storm.
 - b. A Turkey Lane resident has permits to install a retaining wall but needs access across the ice through the Town's right of way.
 - i. Will require multiple trips with excavator and dump truck. Need to use ice.
 - ii. Resident will reach out to his neighbors.
 - iii. The Selectboard requested photos and drawing/presentation to evaluate the request.
 - iv. The Selectboard agreed that this type of use would be reviewed on a case-by-case basis for need versus beautification/improvement.
 - c. Howard thanked Rick and Chris for their excellent work on snow removal.
5. Addison Northwest School District Budget Presentation
 - a. Kirsten cannot attend Town Meeting. John Stroup will likely attend.
 - b. Kirsten sent budget documents to Howard.
 - i. Howard forwarded the documents to Teresa, Zach, and the Clerk.
6. Emergency Management Coordinator's Report
 - a. Covid cases dropping but no end in sight
 - b. Unvaccinated people are highest rate of hospitalizations
 - c. Weekly EM meetings continue
 - d. Bob will attend the Flood study meeting on 2/14
 - e. ERPC Management meeting
 - f. Warming weather; be careful on frozen bodies of water.

7. Building Permit and Certificate of Occupancy enforcement
 - a. Mary Rudd is working with Chamberlains
 - b. Clerk to follow up with Mary Rudd

8. Town Hall storage closets estimates
 - a. HH moved to have Ober Lopez build a document closet on stage and a chair closet adjacent to the bathroom, for a price not to exceed \$3000. Teresa seconded. All in favor; the motion passed. Money for the project will come from the Town Building Maintenance Fund.

9. Turkey Lane Survey Estimates
 - a. The only estimate received to date is from Bernard and Gervais.
 - b. LaRose would like to visit the site with Sandy and Howard. Sandy will arrange the visit 1 p.m. on a weekday.

10. Town Meeting planning
 - a. Proposed rehearsal on Tuesday, February 15th at 5:30 p.m.
 - i. Selectboard can all attend
 - ii. Clerk will contact moderator Jason Fearon
 - b. Tabulator
 - i. Howard will retrieve a loaner tabulator from Burlington on Thursday.
 - c. Ballots for Town elections will be mailed. A note about school ballot availability will be included in the mailing.
 - d. Telling and Hillman report
 - i. Audit complete; no fraud, reconciliation deficiency to be addressed and rectified.

11. Public comment: None.

12. Communications
 - a. Turning Point Center request for \$10,004 of Pantón's ARPA funds
 - i. This request will be considered along with other expenditures.
 - b. Howard relayed topics he and ACRPC Adam Lougee discussed:
 - i. Fire contract
 - ii. Boundaries
 - iii. Vergennes by-pass
 - iv. ARPA funds under \$10M with limited scrutiny
 1. Will revisit with VLCT after Town Meeting
 - c. Howard spoke with Mary Rudd
 - i. No DRB appointments until after Town Meeting
 - ii. The Selectboard will remind DRB/PC members to be wary of conflict of interest.

13. Review/approval of accounts payable warrant, timesheets & payroll warrant
 - a. Teresa moved to accept the timesheets, payroll, and AP warrant. Howard seconded. All in favor; the motion passed.

14. Executive session for the purpose of discussing potential litigation

- a. Howard moved to enter executive session. Teresa seconded. All in favor; the board moved into executive session at 6:32 p.m.
- b. Howard moved to exit executive session. Teresa seconded. All in favor; the board returned to open session at 6:43 p.m.

15. Adjournment

- a. Teresa moved to adjourn the meeting. Howard seconded. All in favor, the meeting was adjourned at 6:44 p.m.

Respectfully submitted,
Maggie McCormick
Town Clerk