



## ***Town of Panton Chartered 1761***

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### **Selectboard Meeting Minutes**

**Tuesday, June 8, 2021**

**Attendees via Zoom:** Selectboard Chair Howard Hall, Selectboard Member Zachary Weaver, Emergency Management Coordinator Bob Groff, Road Foreman Rick Cloutier, Town Advisor Sandy Fogg, Clerk-Treasurer Maggie McCormick.

1. Howard called the meeting to order at 5:34 p.m.
2. Additions/deletions to agenda: None
3. Approval of the minutes of the May 25, 2021 Selectboard meeting
  - a. Howard moved to approve the minutes of the May 25, 2021 Selectboard meeting as written. Zach seconded. All in favor; the motion passed.
4. Road Foreman's Report
  - a. The pad for the new equipment barn is almost complete.
  - b. The pad for the salt shed is complete.
  - c. The State has notified that the Town will be receiving a \$172,000 paving grant
    - i. Panton Road: bridge to where finished last year cost \$180,245
    - ii. Town funds for
      1. Boat launch to Panton Four Corners: \$14,000
      2. Rubberized chips for Basin Harbor Road: \$30,000
      3. Panton Corners to the bridge: \$65,625
  - d. Total paving costs: \$289,870
  - e. Dave Graham will be added as seasonal help to mow the week of June 14<sup>th</sup> and as needed.
  - f. Road foreman will spend the week of June 14<sup>th</sup> patching road cracks.
  - g. Donations received so far for the purchase of additional section of dock, combined with remaining donation balance from last year, are enough to purchase the additional section.
  - h. The road crew will construct a 2' x 2' concrete block at Arnold Bay Beach and bolt the portable toilet to it to prevent future vandalism.
  - i. A picnic table at Arnold Bay Beach was thrown into the lake and is afloat at the Hopper's lake frontage. Dock Doctors will retrieve it and return it to the beach.
  - j. Howard reported that Hopkins Rd bulletin board platform and roof construction is in progress.

5. Emergency Management Coordinator's Report
  - a. Walk-in Covid vaccination clinics are available state-wide. Bob will post to Front Porch Forum. Public Safety data shows Pantown with approximately 40% vaccination rate. The Selectboard expressed interest in increasing that number.
  - b. Public safety meeting is now ad hoc.
6. Clerk Treasurer's Update
  - a. Preparations for the end of fiscal year are underway. Assistant Clerk Robin Herbick doing a phenomenal job of updating general ledger entries and balancing accounts in conjunction with NEMRC support.
  - b. ARPA funds
    - i. Exploring land and vital records digitization
      1. Cott Systems has to troubleshoot how to parse Pantown's books with more than one document page on each book page. Cott will provide estimate once they determine approach.
    - ii. Maple Broadband has requested \$25,000 of the estimated \$34,000 Pantown is expected to receive in the first tranche.
7. Communications
  - a. Howard reported that he met with Ferrisburgh representatives to discuss Vergennes' disputed town boundaries
  - b. Maggie reported the Town received a letter Vergennes Parks & Recreation/Vergennes Partnership sent letter requesting Pantown help fund construction of the Vergennes Pavilion.
  - c. Kit Hayes informed the Town of the upcoming Bixby Gala on June 18<sup>th</sup>.
  - d. A tenant was referred to health officer Geoff Nelson for rental property complaint at 26 VT Route 22A.
  - e. The Town received a Letter of Credit for GMPSolar Pantown, LLC as post of their Certificate of Public Good. Pantown legal counsel has reviewed. Letter of Credit will be kept on file in Town Hall.
  - f. Howard reported that he spoke with Moose Porter about his efforts rectify his junk ordinance violation.
    - i. Moose is making some progress.
    - ii. Town will pursue legal remedy with property owner as needed. Deadline for full compliance is June 21, 2021.
    - iii. Vehicles located in field on Pantown Road will be checked for current inspection stickers in addition to plates.
8. Public comments: None
9. Review/approval of accounts payable warrant, timesheets & payroll warrant
  - a. Howard asked about setting up a "static" system to continue to broadcast Town meetings while freeing the clerk from "host" duties. Creation/installation of this will be pursued by the board and the clerk.
  - b. Howard moved to accept the accounts payable warrant, timesheets & payroll warrant. Zac seconded. All in favor; the motion passed.
10. Executive session for the purpose of discussing potential litigation
  - a. Howard moved to enter executive session. Zac seconded. All in favor; the board entered executive session at 6:02 p.m.

- b. Howard moved to exit executive session. Zac seconded. All in favor; the board returned to open session at 6:30 p.m.
- 11. Howard moved to adjourn the meeting. Zac seconded. All in favor; the meeting was adjourned at 6:31 p.m.

Respectfully submitted,  
Maggie McCormick  
Clerk-Treasurer