



Town of Panton Chartered 1761

3176 Jersey Street • Panton, VT 05491-9331

Ph: 802.475.2333 • Fax: 802.475.2785

www.pantonvt.us

Selectboard Meeting Minutes Monday, July 11, 2022

In attendance: Selectboard Chair Howard Hall, Selectboard Member Teresa Boucher, Road Foreman Rick Cloutier, Clerk-Treasurer Maggie McCormick. Green Up Vermont Day Co-Chair Louise Giovanella, Green Up Vermont Day Co-Chair Paula Moore, Selectboard Member Zach Weaver joined the meeting at 5:37 p.m.

1. Howard called the meeting to order at 5:33 p.m.
2. Additions/deletions to agenda: None.
3. Approval of the minutes of the June 27, 2022 Selectboard meeting
 - a. Teresa moved to approve the minutes as written. Howard seconded. All in favor; the motion passed.
4. Green Up Day Presentation
 - a. Louise and Paula presented RC with a plaque in appreciation of his support of Green Up Day.
 - b. Louise thanked Rick for the team feeling he creates by knowing what roads need attention and allowing drop off at garage.
5. Road Foreman's Report
 - a. East Road paving 50% done. Crew is working on shoulders.
 - b. Has taken delivery of all but six loads of gravel.
 - c. Roadside mowing done
 - d. Arnold Bay Swim platform
 - i. Town to potentially fund the purchase and installation of a floating "raft."
 - ii. Arnold Bay Planning Grant and ACRPC (Addison County Regional Planning Commission) were discussed. The grant is only for planning activities, so nothing will be built as part of that grant.

6. Emergency Management Coordinators Report (sent in advance)
 - a. COVID rates remain low in Addison County but there is concern the latest two variants, BA.4 and BA.5, could be an issue. Booster vaccines for these variants should be available by fall.
 - b. Hot temperatures are becoming a concern. While not usually necessary in Panton, we need to be ready if the Town Hall is needed as a cooling center.
 - c. EMC is working with Andrew L'Roe of the ACRPC to explore what it would take to use the Town Hall in a weather emergency and will report back to the board.
 - d. As hot weather becomes more prevalent, more people might be drawn to the Town Beach. Does Panton have a swimming ordinance? Should a sign stating no lifeguard on duty be posted at the Town Beach?

7. Addison County Sheriff call for resignation
 - a. The content of the statement was discussed.
 - b. Because citizens do not have a choice of which sheriff they use, the board feels it is important that a person holding the position of sheriff is beyond reproach.
 - c. If adopted, the statement will be posted to the Town website, sent to the Addison Independent, mailed to Sheriff Newton at the Addison County Sheriff's Department Office, and sent to Vermont High Bailiff Dave Silberman.,
 - d. Teresa moved to adopt the statement as written. Zach seconded. All in favor; the statement was adopted.

8. ARPA project updates
 - a. Vermont Solar Fund, LLC (VSF) Solar Array at the Town Garage
 - i. Changes suggested by the Town attorney were discussed.
 - ii. Teresa moved to approve the agreement with VSF pending clarification of the contract. Howard seconded. All in favor; the motion passed.

9. Personnel Policy for PTO accrual reset
 - a. The clerk requested that PTO and Holiday time accrual be reset annually at the start of the fiscal year to align with the accounting schedule.
 - i. Teresa moved to change accrual of PTO and Holiday time to start July 1 each year. Howard seconded. All if favor; the motion passed.
 - b. The clerk asked to move the actual pay day from the Friday of the week following the close of the pay period to the Tuesday following the close of the pay period.
 - i. Teresa moved to change pay day from the Friday of the week following the close of the pay period to the Tuesday following the close of the pay period. Zach seconded. Teresa and Zach aye. Howard nay. The motion passed.

10. Clerk-Treasurer updates

- a. Cott Systems Land Records Digitization
 - i. Scanner installed.
 - ii. Panton search account not yet created.
- b. Clerk asked about new pay rates since the current pay period straddles FY22 and FY23. Board directed Clerk-Treasurer to put the new pay rates into effect starting 7/1/2023. The new VMERS rate will be implemented at the start of the pay period (6/25/2022).
- c. Clerk announced a VLCT government finance training.
- d. The Selectboard authorized the Clerk to sign the VSF agreement on behalf of the Selectboard once the language is finalized.

11. Communications

- a. Requirements to revise/rebuild the Town website were discussed.
 - i. One RFP has been sent to Bliss Marketing in Colorado.
 - ii. Clerk will send the requirements document to the Selectboard.
- b. The employee increase letters were reviewed.

12. Review/approval of accounts payable warrant, timesheets & payroll warrant

- a. Zach moved to accept the accounts payable warrant as time sheets
- b. Payroll will be completed Tuesday with the direction received and the warrant will be presented at the next board meeting.

13. Executive session if needed: No executive session was needed.

14. Adjournment

- a. Teresa moved to adjourn. Zach seconded. All in favor; the meeting adjourned at 6:32 p.m.

Respectfully submitted,

Maggie McCormick

Clerk-Treasurer