



Town of Panton Chartered 1761

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Selectboard Meeting Minutes

Tuesday, October 12, 2021

In attendance: Selectboard Chair Howard Hall, Selectboard Member Teresa Smith, Town Advisor Sandy Fogg, Road Foreman Rick Cloutier, Clerk-Treasurer Maggie McCormick.

Via Zoom: Emergency Management Coordinator Bob Groff, resident Tom Herbick

1. Howard called the meeting to order at 5:41 p.m.
2. Additions/deletions to agenda
 - a. ACRPC/VTrans PELS presentation removed from this agenda and rescheduled to the October 26 Selectboard meeting.
3. Approval of the minutes of the September 14, 2021 Selectboard meeting
 - a. Teresa moved to approve the September 14 meeting minutes as written. Howard seconded. All in favor; the motion passed.
4. Road Foreman's Report
 - a. The chloride trailer is finished.
 - b. Lights have been installed in the salt shed.
 - i. Rick expressed concern about the salt shed and equipment barn being over budget due to the unprecedented increase to material costs.
 - ii. Doors for both buildings expected in the next three weeks.
 - c. There are no winter tires available. Road foreman has spares.
 - d. Cost of salt is 33% higher than last year. Sand will be delivered before the weekend.
 - e. Town pickup will be undercoated this week.
 - f. Road crew is doing their own fluid fills.
 - g. Rick and Howard noted the great job Chris did on the trailer.
 - h. One of four signs about cyanobacteria has been installed at the top of the hill at Arnold Bay. The remaining signs will be installed in the spring because they need concrete bases.
5. Addison County Regional Planning Commission (ACRPC) Planning and Environmental Linkages Study (PELS) update; Deleted from agenda.
6. Emergency Manager's Report
 - a. The State continues to monitor the Coronavirus, No new action.
 - i. Recent spike is leveling off.
 - ii. Concern about winter conditions leading to more virus cases.

- b. Flu shots are recommended. There have been
 - c. Regional Emergency Management Committee is still being formed.
7. Clerk-Treasurer
- a. Accounting reconciliation
 - i. Meeting with NEMRC on Friday
 - b. Annual Audit
 - i. Message to Sam Tillman to schedule audit.
 - c. ARPA funds
 - i. Town's can use ARPA money at hire and ARPA project manager
 - ii. Should residents have input on how to allot/spend ARPA money
 - 1. Survey once eligible projects are identified.
 - a. Maple Broadband
 - b. Vergennes-Panton Water District
 - c. Digitizing land records
 - d. Schedule Working Budget Meetings
 - i. These working meetings will be warned before the first meeting and will be cancelled if not needed.
 - ii. Proposed dates:
 - 1. Tuesday, November 16, 2021 at 5:30 p.m.
 - 2. Tuesday, November 30, 2021 at 5:30 p.m.
 - 3. Tuesday, December 14, 2021 at 5:30 p.m.
 - e. Petitions for new community services requests
 - i. Selectboard will consider whether to waive the need for new funding petitions.
 - f. Automated tax payments
 - i. About a dozen residents have opted for ACH payment of their property taxes.
 - ii. Test files will be done the week of October 18.
8. Public comment
- a. Tom Herbick asked how to take part in town government and how one gets on the Town Selectboard.
 - i. Clerk will send him information on the process as well as other open Town offices.
9. Communications
- a. Notice was given of a seminar: Reviewing your Town Plan & Regulations: Lessons Learned from our Comprehensive Review
 - i. Tuesday, October 26, 10:00am - 11:00am
 - ii. Wednesday, December 8, 1:00pm - 2:00pm
 - iii. Teresa may "attend."
 - b. Opioid Settlement: Because Panton does not have emergency responders, there is no cause to pursue.
10. Review/approval of accounts payable warrant, timesheets & payroll warrant
- a. Howard confirmed that the Town is satisfied with ClearSpan's completion on the salt shed
 - b. Clerk will follow-up with Road Foreman on fire/safety inspection

- c. Clerk to prioritize RFP for removal of schoolhouse and old salt shed.
 - i. Winning bidder will have a performance bond until work approved by the Selectboard or their designated agent.
 - ii. Allow for clean-up of garage yard.
 - d. Teresa moved to accept the timesheets and payroll and accounts payable warrant. Howard seconded. All in favor; the motion passed.
11. Executive session for the purpose of discussing potential litigation, Junk Ordinance enforcement, and town personnel.
- a. Howard moved to go into executive session. Teresa seconded. All in favor, the Selectboard moved into executive session at 6:17 p.m.
 - b. Teresa moved to leave executive session. Howard seconded. All in favor, the Selectboard returned to open session at.
12. Adjournment
- a. Teresa moved to leave adjourn. Howard seconded. All in favor, the meeting was adjourned at 6:42 p.m.

Respectfully submitted.
Maggie McCormick
Town Clerk-Treasurer