



Town of Panton Chartered 1761

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Selectboard Meeting Minutes

Wednesday, October 28, 2020

6:30 pm

Selectboard members present: Howard Hall and Teresa Smith. Zoom participants: Emergency Management Coordinator Bob Groff. By phone: Zach Weaver In person: Town Clerk-Treasurer Maggie McCormick.

1. Howard called the meeting to order at 6:32 p.m.
2. Additions/deletions to agenda: none.
3. Approval of the minutes of the October 13, 2020 meeting: Howard moved to approve the minutes of the October 13, 2020 meeting as written. Teresa seconded the motion. All in favor; the motion passed.
4. Public comments: none.
5. ACCUD delegate and alternates: Beth Tarallo and Dave Sullivan were suggested as possible delegates. Maggie will contact them to determine their interest. Howard will attend the ACCUD meeting on 11/2/2020.
6. Town donation to Front Porch Forum (FPF): The Selectboard noted that FPF is a hugely useful platform for publicizing Town business. Teresa motioned to create a sustaining donation to equal \$120/year. Zach seconded the motion. All in favor; the motion passed.
7. Clerk-treasurer's report
 - i) Finances
 - (a) October 29 tax payment deposit \$294,125.20
 - ii) General election preparations
 - (a) Physical supplies for the poll and counting area are set
 - (b) Election workers scheduled
 - (c) Checklists and tally sheets ready
 - iii) Zoning administrator position update
 - (a) No applicants to date. Posted to web, FPF, and VLCT. Maggie will place ad in Addison Independent.

iv) LGER Grant Award

(a) Panton was awarded \$1143.61 to reimburse Covid-related expenses such as barrier walls.

v) 21-22 FY Budget Preparation

(a) Budget preparation will be attended to by mid-month.

8. Communications:

- Discussed a post to Front Porch Forum advising voters that, at this point, ballots should be returned to Town Hall or at the poll, since delivery by USPS could not be guaranteed.
- RCI will be contacted to upgrade the lighting and fix the ceiling fan for the second floor of Town Hall.
- Howard discussed reports that predict the economic impact of Covid-19 will be long-lasting, with “full recovery” anticipated to be as far as 15 to 20-years out. In light of this, current economic conditions should not prevent the Town from moving forward with Town capital project such as construction of a new salt shed and storage shed.
- Farm equipment belonging to the Jacksons on Jackson Road is preventing the Highway Department from performing road maintenance. Teresa will talk to the Jacksons about keeping equipment out of the road.
- Delinquent Tax Collections: the Clerk and Assistant Clerk will track and report time spent on administrative tasks performed to enable the Delinquent Tax Collector (DTC) to perform her duties. The cost of the Clerk’s and Assistant Clerk’s time will be deducted from the DTC’s earnings.

9. Review/approval of accounts payable warrant, timesheets & payroll warrant: Teresa motioned to accept the warrants. Howard seconded. All in favor; the motion passed.

10. Howard motioned to move into executive session for the purpose of discussing potential litigation. Teresa seconded. All in favor; the motion passed. Selectboard went into executive session at 6:47 p.m.

11. Howard motioned to return to open session. Teresa seconded. All in favor; the motion passed. Selectboard returned to open session at 7:02 p.m.

12. Adjournment: Teresa motioned to adjourn the meeting. Howard seconded. All in favor; the motion passed. The meeting ended at 7:03 p.m.

Respectfully submitted,

Maggie McCormick

Town Clerk-Treasurer